



STATE OF NORTH CAROLINA

SPECIAL REVIEW

**THE MEDICAL FOUNDATION
OF
EAST CAROLINA UNIVERSITY, INC.**

GREENVILLE, NORTH CAROLINA

SEPTEMBER 1997

OFFICE OF THE STATE AUDITOR

RALPH CAMPBELL, JR.

STATE AUDITOR

SPECIAL REVIEW

**THE MEDICAL FOUNDATION
OF
EAST CAROLINA UNIVERSITY, INC.**

GREENVILLE, NORTH CAROLINA

SEPTEMBER 1997

LETTER OF TRANSMITTAL

September 17, 1997

The Honorable James B. Hunt, Jr., Governor
Ms. Molly Broad, President
Board of Governors, University of North Carolina System
Dr. Richard Eakin, Chancellor
East Carolina University
Mr. Thomas Taft, Chairman of the Board of Directors
The Medical Foundation of East Carolina University, Inc.
Members of the North Carolina General Assembly

Ladies and Gentlemen:

Pursuant to General Statute §147-64.6(c)(16), we have completed our special review into allegations concerning The Medical Foundation of East Carolina University, Inc. The results of our review, along with recommendations for corrective actions, are contained in this report.

General Statute §147-64.6(c)(12) requires the State Auditor to provide the Governor, the Attorney General, and other appropriate officials with written notice of apparent instances of violations of penal statutes or apparent instances of malfeasance, misfeasance, or nonfeasance by an officer or employee. In accordance with that mandate, and our standard operating practice, we are providing copies of this special review to the Governor, the Attorney General and other appropriate officials.

Respectfully submitted,

Ralph Campbell, Jr.
State Auditor

TABLE OF CONTENTS

	PAGE
OVERVIEW	1
INTRODUCTION.....	3
FINDINGS AND RECOMMENDATIONS.....	7
CONCLUSION	17
STATEMENT OF FINANCIAL IMPACT	19
EXHIBIT	
A Land Parcels Purchased by the Medical Foundation of East Carolina University, Inc.	21
B Copies of Checks Payable to the Former President of the Medical Foundation for His Alleged Share of Profit on the Land Sale	23
RESPONSE FROM THE CHANCELLOR OF EAST CAROLINA UNIVERSITY	25
DISTRIBUTION OF AUDIT REPORT.....	27

OVERVIEW

The East Carolina University Foundation for Health Affairs, Inc. was incorporated in December 1969 as a non-profit corporation. In January 1976, the Articles of Incorporation were amended to change the name to The Medical Foundation of East Carolina University, Inc. (Medical Foundation). The purpose of the Medical Foundation is to support the health programs of East Carolina University, particularly the Medical School. The Medical Foundation is governed by a Board of Directors (Board) which historically meets once a year. The Board consists of a maximum of 15 members who are nominated and elected every four years. The Board members appoint a Chairman of the Board each year from its membership. In addition, the Board appoints a President, Secretary/Treasurer, Assistant Secretary, and Assistant Treasurer. The persons holding these offices are not Board Members but are East Carolina University staff.

For the year ended June 30, 1995, the Medical Foundation had total support and revenue of \$2,695,981 and total expenses of \$1,544,532. Over 85 percent of the support and revenue was in the form of contributions and bequests. Over 50 percent of the expenses were attributed to program development.

[This Page Left Blank Intentionally]

INTRODUCTION

On December 4, 1995, we received an anonymous call over the State Auditor's Hotline concerning potential wrongdoing by the President of the Medical Foundation of East Carolina University, Inc. (Medical Foundation). The caller alleged that the President was being reimbursed by East Carolina University (University) for travel expenses that were paid by the Medical Foundation. We notified the Internal Auditor for the University on December 12, 1995, and requested the Internal Auditor examine particular travel reimbursement payments and determine if there appeared to be a problem. On December 19, 1995, the Internal Auditor informed us she had found evidence tending to show the President of the Medical Foundation had received reimbursement from state funds for travel expenses that had been paid from the Medical Foundation. On December 21, 1995, the Chancellor and other university officials met with the President. The President of the Medical Foundation resigned on December 22, 1995. On the same date, the Chancellor reported the double reimbursement to the State Bureau of Investigation and to this office. Also on December 22, 1995, university officials became aware of possible irregularities relating to land transactions involving the Medical Foundation. In early January 1996, the University Attorney met with the District Attorney and a representative from the State Bureau of Investigation regarding this new evidence. On the day of this meeting, the University Internal Auditor began an investigation of land transactions dating from January 1985 to December 1995. We began our fieldwork on January 8, 1996. On February 14, 1996, we discovered evidence that alleged illegal acts had occurred.

INTRODUCTION (CONTINUED)

We met with the North Carolina State Bureau of Investigation (SBI) on February 20, 1996 and turned over the evidence we had obtained and shared the results of our special review up to that date. Although we continued with our examination, the SBI assumed control of the criminal aspect of the investigation. The SBI requested that we refrain from interviewing the President of the Medical Foundation and certain other individuals associated with the East Carolina University Medical School. We suspended our field examination on March 20, 1996, and waited for the SBI to complete their criminal investigation. We met with the District Attorney of the 3A Prosecutorial District and a representative of the SBI on July 2, 1996. The purpose of this meeting was to discuss the status of the investigation. Also, we expressed our desire to release the results of our special review in order for the University Chancellor and the Medical Foundation Board of Directors to begin to correct the problems and internal control weaknesses identified during our examination. The District Attorney formally requested that we not release a report until the SBI completed its criminal investigation.

In accordance with that request, we have not reported our findings and recommendations to the University Chancellor or the Medical Foundation Board of Directors until now. Some findings do not have corresponding recommendations since the information in the findings was given to the SBI during the course of our examination.

INTRODUCTION (CONCLUDED)

On September 8, 1997, a Pitt County Grand Jury issued six indictments containing sixteen felony charges against the former President of the Medical Foundation and two felony charges against the stockbroker referred to on page nine of this report.

This report presents the results of our Special Review. This review was conducted pursuant to G.S. §147-64.b(c)(16), rather than as a financial audit. The Office of the State Auditor performs a financial audit of East Carolina University annually. The Medical Foundation contracts with private CPA firms to perform its annual financial audit.

[This Page Left Blank Intentionally]

FINDINGS AND RECOMMENDATIONS

1. THE FORMER PRESIDENT OF THE MEDICAL FOUNDATION OF EAST CAROLINA UNIVERSITY, INC. WAS OPERATING WITHOUT SUFFICIENT OVERSIGHT OR SUPERVISION.

The Board of Directors of the Medical Foundation met only once a year in January. The former President of the Foundation would furnish the Board with whatever information he thought they should have. The former President, in reality, was operating the Medical Foundation and making expenditures with Foundation funds without sufficient oversight. According to the Chairman of the Board of the Medical Foundation, he thought the Dean of the Medical School and the Chancellor of the University were supervising the former Medical Foundation President. However, the Chancellor did not have supervisory authority over the President. The Dean of the Medical School did have some supervisory responsibility since the former President also served as an Associate Vice Chancellor for Development and Alumni Affairs in the Division of Health Services. The Dean, however, was not actively supervising the former President's activities relating to the Medical Foundation. The Chancellor, concerned that he was not receiving adequate information on the operations of the Foundation, arranged to be a member of the Medical School Board of Directors. In summary, the lack of sufficient oversight and supervision of the Medical Foundation contributed to the findings related in this report.

FINDINGS AND RECOMMENDATIONS (CONTINUED)

RECOMMENDATION

We recommend the Medical Foundation Board of Directors become more involved in the operations of the Medical Foundation. The Board should exercise more oversight and supervision of the Medical Foundation President. The Board should create committees consisting of Board members that would be responsible for different areas of operations that report to the full Board on a frequent basis. The Board should adopt procedures that limit the authority of any one individual to execute large transactions without meaningful oversight and review.

2. THE FORMER PRESIDENT OF THE MEDICAL FOUNDATION RECEIVED PAYMENTS FROM THE MEDICAL SCHOOL FOR TRAVEL EXPENSES THAT WERE PAID BY THE MEDICAL FOUNDATION.

During the period of July 1, 1994 through December 30, 1995, the former President of the Medical Foundation requested travel expense reimbursements totaling \$ 3,607.99 from the Medical School that he had not personally incurred. The expenses had been paid by the Medical Foundation and not the former President.

All of the travel expenses were charged by the former Medical Foundation President to the Foundation's American Express account and later paid by the Medical Foundation. The former President then submitted a travel authorization/reimbursement form to the Medical School for personal reimbursement of these travel expenses. He personally endorsed all the checks he received from the Medical School. We found no evidence he

FINDINGS AND RECOMMENDATIONS (CONTINUED)

reimbursed the Foundation. The schedule of duplicate payments of travel expenses was turned over to the State Bureau of Investigation for use in their criminal investigation.

RECOMMENDATION

Currently, some travel expenses are reimbursed directly to employees by the Medical School while some are paid directly to the credit card company by the Medical Foundation. Therefore, we recommend that the Medical School accounting office reconcile all travel expenses paid by the two entities each month in order to detect any duplicate payments.

3. THE FORMER PRESIDENT OF THE MEDICAL FOUNDATION PURCHASED A PARCEL OF LAND FOR THE MEDICAL FOUNDATION FROM A PERSONAL BUSINESS PARTNER AND RECEIVED \$169,700 OF THE PROFIT MADE ON THE SALE.

In 1990, the former President of the Medical Foundation and a stockbroker who managed some of the Medical Foundation's investments agreed to a land deal that would result in the two individuals sharing the profit made on the transaction. The stockbroker entered into a purchase option agreement with a Greenville, North Carolina landowner to purchase approximately 11.5 acres of land (See Exhibit A) from the landowner at a price of \$400,000. The stockbroker paid the landowner \$5,000 in earnest money at the time the option was signed and agreed to pay the landowner \$145,000 in cash at closing and sign a \$250,000 promissory note to the landowner.

On February 1, 1991, a Trustee on behalf of the Medical Foundation and at the former President's direction, entered into an agreement with the stockbroker to purchase the 11.5

FINDINGS AND RECOMMENDATIONS (CONTINUED)

acres for the Medical Foundation for \$850,000. The agreement stated the Medical Foundation would pay the stockbroker \$10,000 in earnest money at the time the agreement was signed. In addition, the agreement stated the Medical Foundation would:

- (1) assume the unpaid balance of the \$250,000 promissory note the stockbroker had with the Greenville landowner, (2) execute a \$150,000 promissory note to the stockbroker, and (3) pay the stockbroker \$440,000 at closing.

Five days later, on February 6, 1991, Articles of Incorporation were filed creating GRK Associates, Inc. The annual report filed by GRK Associates, Inc. identifies the stockbroker as President and his wife as Secretary/Treasurer.

On February 27, 1991, GRK Associates, Inc., purchased the 11.5 acres from the Greenville landowner for \$400,000. On the same day, GRK Associates, Inc., sold the 11.5 acres to the Medical Foundation for \$850,000, a profit of \$450,000. According to the stockbroker, he gave \$100,000 to the former Medical Foundation President five days after the sale. The stockbroker said that the \$100,000 was a partial payment of the former Medical Foundation President's share of the profits. The stockbroker made the payment in the form of a bank check (See Exhibit B), although he said that the former Medical Foundation President had requested the \$100,000 in cash.

On January 2, 1992, the Medical Foundation paid GRK Associates, Inc. the balance owed on the \$150,000 promissory note. On January 9, 1992, the stockbroker obtained a cashier's check in the amount of \$69,700 made payable to the President of the Medical Foundation (See Exhibit B). The stockbroker said the check was the former Medical

FINDINGS AND RECOMMENDATIONS (CONTINUED)

Foundation President's portion of the \$150,000 the Medical Foundation had paid him. The stockbroker said he arrived at the \$69,700 by taking 1/2 of \$150,000 minus the expense of maintaining a mutual fund in which he deposited the prior months' payments.

According to the stockbroker, the former President of the Medical Foundation received at least \$169,700 resulting from the land purchased with Foundation funds. We referred this information to the SBI on February 20, 1996.

4. THE STOCKBROKER BOUGHT A SECOND PARCEL OF LAND AND SOLD THE LAND TO THE MEDICAL FOUNDATION ON THE SAME DAY RESULTING IN A PROFIT OF \$384,037.50.

The stockbroker said the former Medical Foundation President approached him after the 1991 land deal and wanted him to do another deal, but he declined. On December 1, 1992, Maid Marian Group, Ltd. was incorporated in the State of North Carolina. On the same day, the Medical Foundation agreed to purchase a parcel of land (See Exhibit A) from the Maid Marian Group, Ltd., for \$875,000. The Medical Foundation paid the Maid Marian Group, Ltd., \$25,000 in earnest money on this date and agreed to pay the balance at closing. According to the stockbroker, he created the Maid Marian Group, Ltd., in order to conceal his identity. He said he wanted to make another land sale to the Medical Foundation, but he did not want anyone to know he was involved. Therefore, he created the Maid Marian Group, Ltd., to conceal his identity and executed the second transaction. The stockbroker said the former Medical Foundation President did not know he was involved in the second deal until after the closing took place.

FINDINGS AND RECOMMENDATIONS (CONTINUED)

Seven days later on December 8, 1992, the Maid Marian Group, Ltd., purchased the parcel of land for \$490,962.50. On the same day, the Medical Foundation purchased the parcel of land from the Maid Marian Group, Ltd., for \$875,000, a difference of \$384,037.50.

Again, the stockbroker made a large profit on the sale of real property to the Medical Foundation. On both transactions, he purchased and sold the property on the same day. The stockbroker admitted he shared the profit made on the first sale with the former Medical Foundation President, but denies he paid the former President any money on the second sale.

As previously stated, the details of this transaction and the comments of the stockbroker were turned over to the SBI on February 20, 1996.

5. THE MEDICAL FOUNDATION LOST AT LEAST \$235,000 BY WAITING TO PURCHASE A PARCEL OF LAND.

In August 1995, the Medical Foundation purchased 18.2 acres of land (See Exhibit A) near the Medical School from a company located in Jacksonville, North Carolina. The Medical Foundation paid \$785,000 for the 18.2 acres. The Jacksonville company had purchased the land less than 60 days before from a Greenville development company for \$436,000. The Greenville development company had held the land since 1988.

According to one of the owners of the Greenville development company, the property had been on the market since 1992. He said that during the time period of 1992 through 1995, he had offered to sell the property to the Medical Foundation through the former Medical

FINDINGS AND RECOMMENDATIONS (CONTINUED)

Foundation President at an asking price of \$550,000. He said the former Foundation President did not seem interested. The Greenville development company owner said that he and one of the other owners also met with the Dean of the Medical School during this time period and discussed the property. He said no one from the Medical School or the Medical Foundation made an offer on the property. Within 60 days after the Greenville development company sold the property to the Jacksonville company, the former Medical Foundation President authorized the Medical Foundation to purchase the property. The Medical Foundation paid the Jacksonville company \$785,000 for the property. This is \$235,000 more than the asking price offered by the Greenville development company and \$349,000 more than the price paid by the Jacksonville company. This transaction was referred to the SBI for further review.

6. THE FORMER PRESIDENT OF THE MEDICAL FOUNDATION USED MEDICAL FOUNDATION FUNDS TO PURCHASE TWO COMPUTER SYSTEMS FROM HIS OUTSIDE BUSINESS PARTNER.

According to the Assistant Director for Health Sciences Communication, in the fall of 1994, he began searching for two computer systems that he needed to purchase for grants being managed by the Medical School.

On March 27, 1995, an outside business partner of the former Medical Foundation President wrote the former Medical Foundation President a letter stating he had some computing and digital video equipment available for sale that may be useful to the telemedicine program at ECU. The equipment consisted of two Pentium/EISA/PCI-based

FINDINGS AND RECOMMENDATIONS (CONTINUED)

developmental digital video production systems. He stated he would sell the systems for \$7,000.00 each.

On April 12, 1995, the Medical Foundation paid the former Medical Foundation President's outside business partner \$14,000 for the two computers with digital video equipment. The check was endorsed by the former President's business partner and appears to have been deposited into the bank account of a private corporation.

The above actions resulted in the Medical Foundation purchasing equipment from a private company founded by the former President of the Medical Foundation, a director employed by the ECU Medical School, a stockbroker for the Medical Foundation who admitted to splitting profits with the former Foundation President, and another individual who received a consulting contract with the Medical Foundation as described in the following finding. The Chairman of the Board of the Medical Foundation was an investor in the private company but, based on the results of our review, was not actively involved in the operations of the company. This information was turned over to the SBI for further investigation.

FINDINGS AND RECOMMENDATIONS (CONCLUDED)

7. THE FORMER PRESIDENT OF THE MEDICAL FOUNDATION GRANTED A CONSULTING CONTRACT TO AN OUTSIDE BUSINESS PARTNER.

On November 8, 1994, the former President of the Medical Foundation wrote a letter to his outside business partner referred to in finding 6 stating the Medical Foundation intended to contract with the outside business partner for the next three months and that the letter was evidence of that intention. The outside business partner was to help develop a federal agenda and incorporate it into the Medical School's ongoing activity. The former President agreed to pay his outside business partner a total of \$15,000 over three months.

The Medical Foundation paid the former President's outside business partner \$15,000 over the three-month period. The outside business partner was the President and Chief Operating Officer of a closely-held corporation that the former Medical Foundation President was an owner and Director of, and is the same company referred to in the previous finding. This information was turned over to the SBI for further investigation.

[This Page Left Blank Intentionally]

CONCLUSION

This investigation represents a cooperative effort between East Carolina University, the State Bureau of Investigation and the Office of the State Auditor. The University has cooperated fully in our efforts and is already working to implement the recommendations. In addition, the Medical Foundation, through its Chairman, has also cooperated fully and earnestly with this special review.

It is clear that the Medical Foundation needs to substantially strengthen its controls in order to protect its assets and its ability to obtain donations in the future. To that end, we have recommended the Foundation strengthen the oversight and supervision of its operating officers, so that no one individual has the means to execute similar transactions in the future. In addition, we have recommended the Foundation carefully monitor the payment of relocation expenses and the Medical School reconcile its travel and other expense payments to those made by the Foundation to detect duplicate payments.

During the course of our special review, we examined numerous transactions of the Foundation. As detailed on the preceding pages, we found some transactions which raised such serious questions of potential illegalities that we referred them to the State Bureau of Investigation prior to completing our fieldwork or issuing this report. While the findings involve extremely serious issues, both the University and the Foundation have already begun the process of strengthening their controls in order to move forward with their mission.

[This Page Left Blank Intentionally]

Statement of Financial Impact

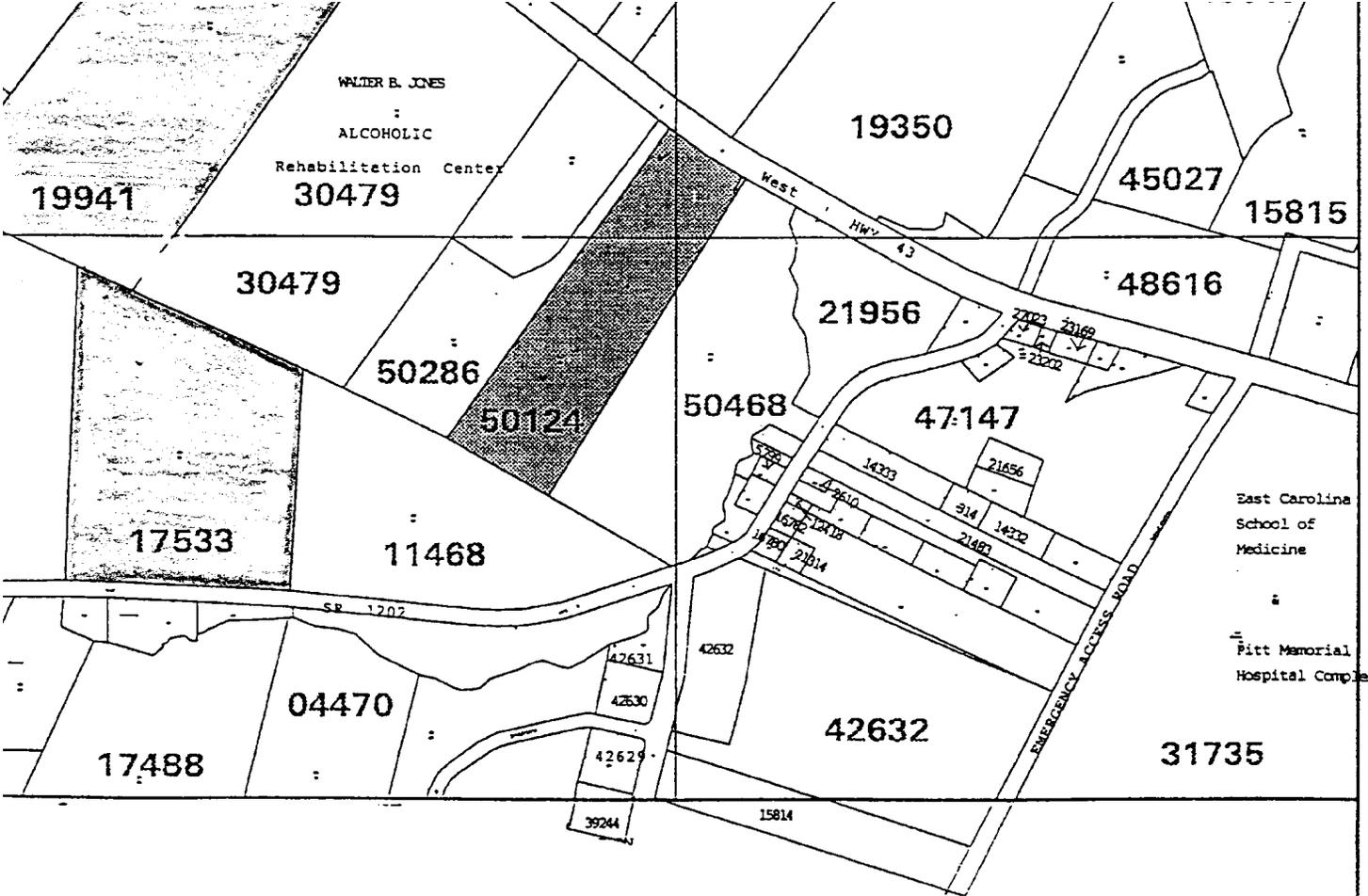
The following schedule represents a quantification of the items examined during our special review. We cannot completely quantify the tangible benefits or detriment, if any, resulting from the findings of our review. We are simply noting these areas where internal controls were either circumvented or should be enhanced, or where, in our judgement, questionable activities or practices occurred.

1. Land purchased by the Medical Foundation on or near the same day it was purchased by its seller. The former President of the Foundation had the opportunity in each case to purchase the land at the same price as the party from whom the land was purchased. These amounts represent the difference between the price the Foundation paid and the price it could have purchased the land.	
	\$ 450,000
	384,037
	<u>349,000</u>
	\$ 1,183,037
2. Travel expenses paid to the former President of the Foundation that he was not entitled to receive. Finding 2, Page 8.	3,608
3. Cost of the equipment purchased by the former President of the Medical Foundation from a private business partner. Finding 6, Page 13.	14,000
4. Consulting contract paid by the former Foundation to the President's private business partner. Finding 7, Page 15.	<u>15,000</u>
Total Financial Impact Statement	<u><u>\$ 1,215,645</u></u>

[This Page Left Blank Intentionally]

Land Parcels Purchased by the Medical Foundation of East Carolina University, Inc.

Parcel No. 50124 – Refer to Finding 3
 Parcel No. 19941 – Refer to Finding 4
 Parcel No. 17533 – Refer to Finding 5



21

Exhibit A

Source: Pitt County Tax Assessor's Office.
 This map is furnished for illustration purposes only.

[This Page Left Blank Intentionally]

[This Page Left Blank Intentionally]

*Response from the Chancellor of
East Carolina University*

September 10, 1997

The Honorable Ralph Campbell, Jr.
State Auditor
300 N. Salisbury Street
Raleigh, North Carolina 27603-5903

Dear Mr. Campbell:

We have received and reviewed your report of the Special Review of the Medical Foundation of East Carolina University, Inc. (Foundation). Both the management of the Foundation and the University thank you and your staff for the diligence and professionalism exercised in the conduct of this special review. The Foundation takes seriously its mission to support the health programs of East Carolina University (University). The fulfillment of that mission requires an unwavering commitment to fiscal accountability and management integrity.

Corrective actions taken in response to specific recommendations are listed below. As findings were identified, the University initiated immediate action to correct the internal control weaknesses that allowed these irregularities to occur. Furthermore, policies and procedures have been implemented which strengthen internal controls over the Foundation's assets. Each item number corresponds to the findings and recommendations as identified in the Special Report.

1. We concur with this finding and recommendation. The Foundation Board of Directors (Board) has assumed an active role in directing the affairs of the Foundation. The Board now holds four regularly scheduled meetings each year. Through the establishment of executive, real estate, investment, and gift and endowment committees, the board has strengthened its oversight role. The real estate and executive committees must give express approval of all real estate gifts, purchases, and dispositions. Similarly, the investment committee approves all investment policies and practices.
2. We concur with this finding and recommendation. The Foundation travel reimbursement procedures have been improved. Prior to the audit, payment of charges made on Foundation credit cards did not require travelers to provide original receipts prior to payment. The revised travel reimbursements procedures require the traveler to provide the original receipt to accounting before any credit card payment or other reimbursement is made for travel expenses. In addition, all requests for travel expense payments are centrally monitored and reconciled by the Health Sciences Business Affairs Office.

The University has also implemented the following general policy changes that enhance accountability over the Foundation's resources:

- All expenditures by the foundation require prior approval by the treasurer of the Foundation.
- The Board of Directors was restructured to provide better oversight. In addition to the changes referenced in item 1 above, the number of board members increased from eight to sixteen. Board members are limited to two three-year terms instead of an unlimited number of one- year terms.
- Effective October 18, 1996, the charter of the University Office of the Internal Auditor was revised to grant the internal auditor authorization to perform periodic operational, compliance, and financial audits of all University related foundations.

We believe that the corrective actions described above are sufficient to correct weaknesses in the Foundation's internal control structure. The University shall continue to be aggressive in its efforts to ensure that the Medical Foundation maintains a strong commitment to fiscal accountability and effective stewardship.

Sincerely,

Richard R. Eakin, Chancellor

DISTRIBUTION OF AUDIT REPORT

In accordance with G.S. §147-64.5 and G.S. §147-64.6(c)(14), copies of this report have been distributed to the public officials listed below. Additional copies are provided to other legislators, state officials, the press, and the general public upon request.

EXECUTIVE BRANCH

The Honorable James B. Hunt, Jr.	Governor of North Carolina
The Honorable Dennis A. Wicker	Lieutenant Governor of North Carolina
The Honorable Harlan E. Boyles	State Treasurer
The Honorable Michael F. Easley	Attorney General
Mr. James J. Coman	Director, State Bureau of Investigation
Mr. Marvin K. Dorman, Jr.	State Budget Officer
Mr. Edward Renfrow	State Controller

LEGISLATIVE BRANCH

Appointees of the Joint Legislative Commission on Governmental Operations

Senator Marc Basnight, Co-Chairman	Representative Harold J. Brubaker, Co-Chairman
Senator Austin Allran	Representative James W. Crawford, Jr.
Senator Frank W. Balance	Representative Billy Creech
Senator Betsy L. Cochrane	Representative N. Leo Daughtry
Senator J. Richard Conder	Representative Theresa H. Esposito
Senator Roy A. Cooper, III	Representative Robert Grady
Senator Wilbur P. Gulley	Representative Lyons Gray
Senator David Hoyle	Representative George M. Holmes
Senator Fountain Odom	Representative Larry T. Justus
Senator Beverly M. Perdue	Representative Richard T. Morgan
Senator Aaron W. Plyler	Representative Liston B. Ramsey
Senator Anthony E. Rand	Representative Carolyn B. Russell
Senator Ed N. Warren	

Other Legislative Officials

Senator Robert G. Shaw	Minority Leader of the N.C. Senate
Representative James B. Black	Minority Leader of the N.C. House of Representatives
Mr. Thomas L. Covington	Director, Fiscal Research Division

DISTRIBUTION OF AUDIT REPORT (CONCLUDED)

Other Parties

Ms. Molly Broad
Dr. Richard Eakin
Mr. Thomas Taft

President, University of North Carolina System
Chancellor, East Carolina University
Chairman of the Board of Directors, The Medical Foundation of
East Carolina University, Inc.

September 17, 1997

ORDERING INFORMATION

Copies of this report may be obtained by contacting the:

Office of the State Auditor
State of North Carolina
300 North Salisbury Street
Raleigh, North Carolina 27602-5903

Telephone: 919/733-3217

Facsimile: 919/733-8443

E-Mail: reports@aud.osa.state.nc.us

A complete listing of other reports issued by the Office of the North Carolina State Auditor is available for viewing and ordering on our Internet Home Page. To access our information simply enter our URL into the appropriate field in your browser:
<http://www.osa.state.nc.us>.

As required for disclosure by G. S. §143-170.1, 300 copies of this public document were printed at a cost of \$144.00, or 48¢ per copy.