FINANCIAL STATEMENT AUDIT REPORT OF DAVIDSON COUNTY PARTNERSHIP FOR CHILDREN, INC. LEXINGTON, NORTH CAROLINA FOR THE YEAR ENDED JUNE 30, 2001

PERFORMED UNDER CONTRACT WITH THE NORTH CAROLINA OFFICE OF STATE AUDITOR RALPH CAMPBELL, JR.

FINANCIAL STATEMENT AUDIT REPORT OF

DAVIDSON COUNTY PARTNERSHIP FOR CHILDREN, INC.

LEXINGTON, NORTH CAROLINA

FOR THE YEAR ENDED JUNE 30, 2001

BOARD OF DIRECTORS

LOTTIE BUIE, CHAIRPERSON

ADMINISTRATIVE OFFICER

ROGER BAILEY, EXECUTIVE DIRECTOR



Ralph Campbell, Jr. State Auditor

STATE OF NORTH CAROLINA Office of the State Auditor

2 S. Salisbury Street 20601 Mail Service Center Raleigh, NC 27699-0601 Telephone: (919) 807-7500 Fax: (919) 807-7647 Internet http://www.osa.state.nc.us

AUDITOR'S TRANSMITTAL

The Honorable Michael F. Easley, Governor The General Assembly of North Carolina Board of Directors, Davidson County Partnership for Children, Inc.

This report presents the results of the financial statement audit of the Davidson County Partnership for Children, Inc. for the year ended June 30, 2001. Crisp Hughes Evans LLP performed the audit under contract with the Office of the State Auditor, and their report is submitted herewith.

The audit of the Davidson County Partnership for Children, Inc. was made in conjunction with the Early Childhood Initiatives (Smart Start) program authorized by G.S. 143B-168.10-.16. This statute created the North Carolina Partnership for Children, Inc. and required the implementation of local partnerships. The Davidson County Partnership for Children, Inc. is one of these local partnerships. As such, the Davidson County Partnership for Children, Inc. is a private nonprofit 501(c)(3) organization and is required by G.S. 143B-168.14 to have an annual financial and compliance audit conducted by the State Auditor. The State Auditor's authority to perform or coordinate all audit functions for state government is set forth in Article 5 of Chapter 147 of the North Carolina General Statutes.

The significant Smart Start expansion authorized in the 1998 fiscal year almost doubled the related audit burden placed on the Office of the State Auditor. Therefore, the General Assembly, in its 1998-99 Expansion Budget, gave recognition to the resources needed to provide the audit oversight required by statute. Those resources incorporated a combination of permanent positions and contract funding to make the Smart Start audit effort self-sustaining.

North Carolina General Statutes require the State Auditor to make audit reports available to the public. Copies of all audit reports issued by the Office of the State Auditor may be obtained through one of the options listed in the back of this report.

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Ralph Campbell, Jr. State Auditor

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INDEPENDENT AUDITORS' REPORT

Board of Directors Davidson County Partnership for Children, Inc. Lexington, North Carolina

We have audited the accompanying Statement of Receipts, Expenditures, and Net Assets -Regulatory Basis of the Davidson County Partnership for Children, Inc. (Davidson County Partnership) as of June 30, 2001, and the related Statement of Functional Expenditures -Regulatory Basis for the year then ended. These financial statements are the responsibility of the Davidson County Partnership's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statement is free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As described in Note 1, the accompanying financial statements were prepared on the regulatory basis of accounting as prescribed by the North Carolina Partnership for Children, Inc., which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America.

In our opinion, the financial statements referred to above present fairly, in all material respects, the net assets of the Davidson County Partnership for Children, Inc. as of June 30, 2001, and the results of its operations for the year then ended, on the basis of accounting described in Note 1.

 500 Ridgefield Court
 828.254.2254

 PO Box 3049
 828.254.6859 fax

 Asheville, NC 28802
 www.che-llp.com

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INDEPENDENT AUDITORS' REPORT (CONCLUDED)

In accordance with *Government Auditing Standards*, we have also issued our report dated June 13, 2002 on our consideration of the Davidson County Partnership's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with the independent auditor's report in considering the results of our audit.

Our audit was made for the purpose of forming an opinion on the basic financial statements of the Davidson County Partnership for Children, Inc. taken as a whole. The accompanying supplementary schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements. The information in these schedules has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

This report is intended solely for the information and use of the management of the partnership, the North Carolina Partnership for Children, Inc., the Governor, and the General Assembly and is not intended to be, and should not be, used by anyone other than these specified parties.

June 13, 2002

Crisp Hughes Evans LLP

Davidson County Partnership for Children, Inc.Statement of Receipts, Expenditures, and Net Assets - Regulatory BasisFor the Year Ended June 30, 2001Exhibit A

	Unrestricted Funds			Tem	porarily		
	Si	mart Start		Other	Res	tricted	Total
Receipts:		Fund		Funds	FI	unds	 Funds
State Awards (less refunds of \$ 271,294) Private Contributions Interest and Investment Earnings Sales Tax Refunds	\$	3,444,643 - - -	\$	11,421 1,649 17,381 4,673	\$	155 - -	\$ 3,456,064 1,804 17,381 4,673
Total Receipts		3,444,643		35,124		155	 3,479,922
Expenditures: Programs: Child Care and Education Quality		621,934		1,515		-	623,449
Child Care and Education Accessibility and Availability		210,758		12		-	210,770
Child Care and Education Affordability Health and Safety		1,060,033 180,410		-		-	1,060,033 180,410
Family Support Support:		1,102,865		2,321		-	1,105,186
Management and General Program Evaluation Other:		399,946 83,523		12,890 -		-	412,836 83,523
Sales Tax Paid		-		9,925			 9,925
Total Expenditures		3,659,469		26,663		-	 3,686,132
Excess of Receipts Over (Under) Expenditures		(214,826)		8,461		155	(206,210)
Net Assets at Beginning of Year		233,304		36,884		-	 270,188
Net Assets at End of Year	\$	18,478	\$	45,345	\$	155	\$ 63,978
Net Assets Consisted of:							
Cash on Deposit Refunds Due From Contractors	\$	10,696 8,161	\$	45,345	\$	155	\$ 56,196 8,161
Less: Funds Held for Others		18,857 (379)		45,345 -		155	 64,357 (379)
	\$	18,478	\$	45,345	\$	155	\$ 63,978

The accompanying notes are an integral part of these statements.

Davidson County Partnership for Children, Inc. Statement of Functional Expenditures - Regulatory Basis For the Year Ended June 30, 2001

Exhibit B

	Total	Personnel	Contracted Services	Supplies and Materials	Other Operating		Property and Equipment Outlay	Services/ Contracts/ Grants
Smart Start Fund:								
Programs:		_						
Child Care and Education Quality	\$ 621,934	\$ 76,110	\$ 25,383	\$ 14,248	\$ 21,085	\$ 9,701	\$ 15,155	\$ 460,252
Child Care and Education Accessibility and Availability	210,758	-	-	94	50	-	-	210,614
Child Care and Education Affordability	1,060,033	-	-	-	-	-	-	1,060,033
Health and Safety	180,410	-	-	-	-	-	-	180,410
Family Support	1,102,865	14,069	6,233	2,096	14,852	-	-	1,065,615
Support:								
Management and General	399,946	172,097	14,863	54,640	86,727	33,047	38,572	-
Program Evaluation	83,523		-	-	641	-	-	43,640
Total Smart Start Fund Expenditures	\$3,659,469	\$ 301,518	\$ 46,479	\$ 71,078	\$ 123,355	\$ 42,748	\$ 53,727	\$ 3,020,564
Other Funds: Programs:								
Child Care and Education Quality	\$ 1,515	\$-	\$ -	\$ 538	\$ -	\$ -	\$ 7	\$ 970
Child Care and Education Accessibility and Availability	12	-	-	-	-	-	-	12
Family Support	2,321	-	2,321	-	-	-	-	-
Support:								
Management and General	12,890	54	9,399	3,024	183	30	200	-
Other:								
Sales Tax Paid	9,925	-	-	9,925	-	-	-	-
Total Other Funds Expenditures	\$ 26,663	\$ 54	\$ 11,720	\$ 13,487	\$ 183	\$ 30	\$ 207	\$ 982

The accompanying notes are an integral part of these statements.

NOTE 1 - SIGNIFICANT ACCOUNTING POLICIES

- **A. Organization and Purpose** The Davidson County Partnership for Children, Inc. (Davidson County Partnership) is a legally separate nonprofit organization incorporated on February 10, 1994. The Davidson County Partnership was established to develop and provide, through public and private means, early childhood education and developmental services for children and families. The Davidson County Partnership is tax-exempt as an organization described in Section 501(c)(3) of the Internal Revenue Code.
- **B. Basis of Presentation** The accompanying financial statements present all funds for which the Davidson County Partnership's Board of Directors is responsible. In accordance with Statement of Financial Accounting Standards (SFAS) No. 117, "Financial Statements of Not-For-Profit Organizations," the accompanying financial statements present information according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets. As permitted by this Statement, temporarily restricted contributions received and expended in the same year are reported as unrestricted receipts rather than as temporarily restricted receipts.

Contributions that are temporarily restricted and not expended within the year received are reported as an increase in temporarily restricted net assets. When the restriction expires (that is, when a stipulated time restriction ends or purpose restriction is accomplished), temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of receipts, expenditures, and net assets as net assets released from restrictions.

The Davidson County Partnership did not have any permanently restricted net assets at June 30, 2001.

C. Basis of Accounting - The accompanying financial statements were prepared on the regulatory basis of accounting as prescribed by the North Carolina Partnership for Children, Inc. This basis differs from accounting principles generally accepted in the United States of America primarily because it recognizes long lived assets and other costs which benefit more than one period as expended in the year purchased; it recognizes revenue when received rather than when earned; and it recognizes expenditures when paid rather than when incurred.

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

However, unexpended advances to contractors that revert back to the State are recognized as a reduction to expenditures and an increase to net assets. In addition, amounts withheld from employee paychecks or other amounts received in an agency capacity are recorded as funds held for others.

- **D. Refunds Due From Contractors** Refunds due from contractors represent the unexpended amount of advances to contractors at year end which are to be refunded back to the State. As recoveries are collected, the receivable balance is reduced. Payments to the State for the recovered advances are recorded as a reduction to the state awards balance.
- E. Funds Held For Others Funds held for others includes amounts received that are fiduciary in nature in which the Partnership acts in an agency capacity. For the year ended, the Davidson County Partnership was holding amounts withheld from employee paychecks for distribution to insurance companies.

NOTE 2 - DEPOSITS

All funds of the Davidson County Partnership are deposited with one commercial bank and insured by the Federal Deposit Insurance Corporation (FDIC) up to \$100,000. Deposits over this amount subject the Davidson County Partnership to a concentration of credit risk. At June 30, 2001, the Davidson County Partnership's bank deposits in excess of the FDIC insured limit was \$235,489.

NOTE 3 - FUNDING FROM GRANT AWARDS

Smart Start Program - The Davidson County Partnership's major source of revenue and support is from the State of North Carolina based on cost-reimbursement contracts with the North Carolina Partnership for Children, Inc. (NCPC) for the Smart Start Program. A significant reduction in the level of funding from the State could have an adverse effect on the operations of the Davidson County Partnership and represents a concentration of credit risk as to the generation of revenue.

Associated with these contracts, the Davidson County Partnership is responsible for developing a comprehensive, collaborative, long-range plan of services to children and families for the service-delivery area. During the year, the Department of Health and Human Services (DHHS) entered into contracts with and made payments to service providers selected by the Davidson County Partnership. These service provider contracts are not reflected on the accompanying financial statement. However, a summary of the service provider contracts entered into by DHHS is presented on Schedule 2 accompanying the financial statements.

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

The Davidson County Partnership was awarded and has received \$3,715,358 under a current year Smart Start contract with NCPC. The unexpended balance of this contract is subject to reversion to the State. The Partnership has returned \$37,394 of this contract to the State based on financial status reports submitted to NCPC prior to June 30, 2001 and returned \$18,495 subsequent to June 30, 2001.

The Partnership expects to receive continued funding through new Smart Start contracts with the State.

NOTE 4 - **RELATED PARTY TRANSACTIONS**

Service Provider Contracts with Board Member Organizations - The board members of the Davidson County Partnership are representative of various organizations that benefit from actions taken by the Board. It is the policy of the Davidson County Partnership that board members not be involved with decisions regarding organizations they represent. During the year, the Partnership entered into contracts with board member organizations for program activities as identified on Schedule 1 accompanying the financial statements. In addition, Schedule 2 identifies contracts entered into by DHHS with board member organizations for activities funded by the Partnership's Smart Start Allocation.

NOTE 5 - **FUNCTIONAL EXPENDITURES**

The costs of providing the various programs and activities have been summarized on a functional basis in the Statement of Receipts, Expenditures, and Net Assets -Regulatory Basis. Also, the Statement of Functional Expenditures - Regulatory Basis provides detail of the functional costs by their natural classification. Following are the services associated with the functional categories presented in the accompanying financial statements:

A. Program Functions

Child Care and Education Quality - Used to account for service activities including quality enhancement grants, program upgrade projects, child care resource and referral, professional development, salary supplements, T.E.A.C.H. support, NC Child Care Corps, and curriculum enhancement.

Child Care and Education Accessibility and Availability - Used to account for service activities associated with increase child care spaces.

Child Care and Education Affordability - Used to account for service activities including eliminate waiting list and child care coordinator.

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

Health and Safety - Used to account for service activities including vision screenings, prenatal/newborn services, outreach nurses, and information and resources.

Family Support - Used to account for service activities including parenting skills training, general family support, information and resources, and school readiness program.

B. Support Functions

Management and General - Expenditures that are not identifiable with a single program or fund-raising activity but are indispensable to the conduct of those activities and to an organization's existence, including expenditures for the overall direction of the organization, its general board activities, business management, general recordkeeping, budgeting, and related purposes.

Program Evaluation - Expenditures that are incurred to monitor the performance of service providers as to the delivery of services and adherence to the specific terms and conditions of the contracts.

NOTE 6 - COMMITMENTS AND CONTINGENCIES

A. Leases - The following is a schedule by years of future minimum rental payments required under leases that have noncancelable lease terms as of June 30, 2001:

Fiscal Year	(Dperating Leases
2002 2003	\$	30,255 19,200
Total Minimum Lease Payments	\$	49,455

Total rental expenditure for all operating leases was \$20,996 for the year ended June 30, 2001.

B. Commitments on Contracts - The Davidson County Partnership had outstanding commitments of \$2,015 on cost-reimbursement contracts that had not been paid at June 30, 2001.

NOTE 7 - PENSION PLAN

The Davidson County Partnership has a Simplified Employee Pension (SEP) plan covering all employees who have been employed for one-year. Each employee of the Davidson County Partnership, with more than one year of service, as a condition of employment, is provided an Individual Retirement Account through an outside insurance company. The Davidson County Partnership contributed 6% of gross wages for the year ended June 30, 2001. The only exception to this procedure is for Executive Director whose benefit is 20% of his Annual Salary less the cost for his Health & Life Insurance with adjustments made quarterly. The Davidson County Partnership does not own the accounts nor is liable for any other cost other than the required contribution.

For the year ended June 30, 2001, the Davidson County Partnership had a total payroll of \$245,757, of which \$81,399 was covered at 6% and \$58,641 was covered at 20%. The Partnership contributed \$11,069 for pension benefits during the year.

NOTE 8 - **RESTRICTIONS ON NET ASSETS**

Temporarily Restricted Net Assets - All temporarily restricted net assets at June 30, 2001 are available for Child Care Resource and Referral.

Davidson County Partnership for Children, Inc. Schedule of Contract and Grant Expenditures - Regulatory Basis For the Year Ended June 30, 2001

Schedule 1

		Smart Sta	art Fund	Other Funds			
Organization Name		Amount Advanced	Refund Due	Amount Advanced	Refund Due		
Baptist Childrens Home		\$ 8,058	\$-	\$-	\$ -		
Challenge Grant		6,979	-	12	-		
Coggins Memorial Baptist Church	*	141,352	(317)	-	-		
Community General Hospital/Thomasville Medical Center		14,128	-	-	-		
Davidson County Area Authority		42,434	(8)	-	-		
Davidson County Board of Education	×	448,241	(45)				
Davidson County Community College		270,677	(1,662)	-	-		
Davidson County Family Services		130,224	-	-	-		
Davidson County Health Department	*	182,995	(2,584)	-	-		
Davidson County Public Library	*	169,981	(1,952)	-	-		
Davidson County Transportation	*	160,395	(275)	-	-		
MaryEtta Professional Services		43,640	-	-	-		
Northwest Child Development Council		39,346	-	-	-		
Quality Challenge Grant		44,312	-	-	-		
Quality Smart Start Bonus		964,478	-	-	-		
Quality Smart Start Bonus - Cottongrove Headstart	*	630	-	-	-		
Reaching for the Stars		16,400	-	400	-		
SLCIP Grant		24,260	-	-	-		
South Davidson Family Resource Center	*	76,717	(1,240)	-	-		
Teen/Parent Child Care	*	39,211	-	570	-		
Thomasville City Schools		142,532	(78)	-	-		
Individuals:		· · ·		·			
Education for the Stars		61,000	-	-	-		
Quality Smart Start Bonus - Eleanor McElveen	*	735	-	-	-		
		\$ 3,028,725	\$ (8,161)	\$ 982	\$-		

* These organizations are represented on the Partnership's Board as described in Note 4 -Service Provider Contracts with Board Member Organizations.

Davidson County Partnership for Children, Inc. Schedule of State Level Service Provider Contracts For the Year Ended June 30, 2001

Schedule 2

Organization Name		 DHHS contracts
Child Care Services Association - WAGE\$ Program Davidson County Department of Social Services	*	\$ 115,350 1,761,378
		\$ 1,876,728

* These organizations are represented on the Partnership's Board as described in Note 4 - Service Provider Contracts with Board Member Organizations.

The information on this schedule provides a listing of service provider contracts entered into by the Department of Health and Human Services (DHHS) as described in Note 3 - Funding From Grant Awards.

Davidson County Partnership for Children, Inc. Schedule of State Awards - Regulatory Basis For the Year Ended June 30, 2001

State Grantor/Pass-through Grantor/Program	Contract #	Receipts	Expenditures
State Awards:			
North Carolina Department of Health and Human Services			
Division of Child Development			
Pass-through from the North Carolina Partnership for			
Children, Inc.			
Early Childhood Initiatives Program (Prior Years)	*	\$ (233,321)	\$-
Early Childhood Initiatives Program (Current Year)	* 1-01-1-05-001	3,715,358	3,659,469
Early Childhood Initiatives Program (Current Year)	* 1-01-1-05-001	(37,394)	-
Multi-County Accounting and Contracting Grant			
(Prior Year)	-	(579)	-
Multi-County Accounting and Contracting Grant			
(Current Year)	-	12,000	12,000
Total State Awards		♠ 0.450.004	<u>ቀ በ 074 400</u>
i olai Slale Awards		\$ 3,456,064	\$ 3,671,469

* Programs with compliance requirements that have a direct and material effect on the financial statements.

Davidson County Partnership for Children, Inc. Schedule of Property and Equipment For the Year Ended June 30, 2001

Furniture and Non-Computer Equipment Computer Equipment/Printers Buildings Leasehold Improvements	\$ 30,756 60,119 55,606 26,282
Total Property and Equipment	\$ 172,763

Note: The information on this schedule provides a summary of property and equipment with acquisition or donated cost of \$500 or more which were held by the Partnership at year end. On the regulatory basis of accounting, these items are expensed in the year purchased.

Davidson County Partnership for Children, Inc. Schedule of Qualifying Match (Non-GAAP) For the Year Ended June 30, 2001

Match Provided at the Partnership Level:	
Cash In-Kind Goods and Services	\$ 1,804 35,290
	\$ 37,094
Match Provided at the Contractor Level:	
Cash In-Kind Goods and Services	\$ 429,359 407,028
	\$ 836,387

Note: This schedule is presented in accordance with the program match requirement as provided for by North Carolina Session Law 1999-237, Section 11.48(I). The law allows for volunteer services to be valued for match purposes, a concept that deviates from accounting principles generally accepted in the United States of America.



INDEPENDENT AUDITORS' REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF THE FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Directors Davidson County Partnership for Children, Inc. Lexington, North Carolina

We have audited the financial statements of the Davidson County Partnership for Children, Inc. (Davidson County Partnership) as of and for the year ended June 30, 2001, and have issued our report thereon dated June 13, 2002. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether the Davidson County Partnership's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Davidson County Partnership's internal control over financial reporting in order to determine our auditing procedures for the purposes of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that

 500 Ridgefield Court
 828.254.2254

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INDEPENDENT AUDITORS' REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF THE FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS (CONCLUDED)

might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

This report is intended solely for the information and use of the management of the partnership, the North Carolina Partnership for Children, the Governor, and the General Assembly and is not intended to be, and should not be, used by anyone other than these specified parties.

June 13, 2002

Crisp Hughes Evans LLP

DISTRIBUTION OF AUDIT REPORT

In accordance with G.S. 147-64.5 and G.S. 147-64.6(c)(14), copies of this report have been distributed to the public officials listed below. Additional copies are provided to other legislators, state officials, the press, and the general public upon request.

EXECUTIVE BRANCH

The Honorable Michael F. Easley The Honorable Beverly M. Perdue The Honorable Richard H. Moore The Honorable Roy A. Cooper, III Mr. David T. McCoy Mr. Robert L. Powell Ms. Carmen Hooker Odom Mr. Ashley Thrift Governor of North Carolina Lieutenant Governor of North Carolina State Treasurer Attorney General State Budget Officer State Controller Secretary, Department of Health and Human Services Chairman, Board of Directors North Carolina Partnership for Children, Inc. Executive Director North Carolina Partnership for Children, Inc.

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Ms. Karen Ponder

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