FINANCIAL STATEMENT AUDIT REPORT OF CABARRUS COUNTY PARTNERSHIP FOR CHILDREN CONCORD, NORTH CAROLINA FOR THE YEAR ENDED JUNE 30, 2002

PERFORMED UNDER CONTRACT WITH THE NORTH CAROLINA OFFICE OF STATE AUDITOR RALPH CAMPBELL, JR.

FINANCIAL STATEMENT AUDIT REPORT OF

CABARRUS COUNTY PARTNERSHIP FOR CHILDREN

CONCORD, NORTH CAROLINA

FOR THE YEAR ENDED JUNE 30, 2002

BOARD OF DIRECTORS

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STATE OF NORTH CAROLINA



Office of the State Auditor

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AUDITOR'S TRANSMITTAL

The Honorable Michael F. Easley, Governor The General Assembly of North Carolina Board of Directors, Cabarrus County Partnership for Children

This report presents the results of the financial statement audit of the Cabarrus County Partnership for Children for the year ended June 30, 2002. Crisp Hughes Evans LLP performed the audit under contract with the Office of the State Auditor, and their report is submitted herewith.

The audit of the Cabarrus County Partnership for Children was made in conjunction with the Early Childhood Initiatives (Smart Start) program authorized by G.S. 143B-168.10-.16. This statute created the North Carolina Partnership for Children, Inc. and required the implementation of local partnerships. The Cabarrus County Partnership for Children is one of these local partnerships. As such, the Cabarrus County Partnership for Children is a private nonprofit 501(c)(3) organization and is required by G.S. 143B-168.14 to have an annual financial and compliance audit conducted by the State Auditor. The State Auditor's authority to perform or coordinate all audit functions for state government is set forth in Article 5 of Chapter 147 of the North Carolina General Statutes.

The significant Smart Start expansion authorized in the 1998 fiscal year almost doubled the related audit burden placed on the Office of the State Auditor. Therefore, the General Assembly, in its 1998-99 Expansion Budget, gave recognition to the resources needed to provide the audit oversight required by statute. Those resources incorporated a combination of permanent positions and contract funding to make the Smart Start audit effort self-sustaining.

North Carolina General Statutes require the State Auditor to make audit reports available to the public. Copies of all audit reports issued by the Office of the State Auditor may be obtained through one of the options listed in the back of this report.

Ralph Campbell, Jr.

appr Campbell, J.

State Auditor

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INDEPENDENT AUDITORS' REPORT

Board of Directors Cabarrus County Partnership for Children Concord, North Carolina

We have audited the accompanying Statement of Receipts, Expenditures, and Net Assets--Regulatory Basis of the Cabarrus County Partnership for Children (Cabarrus County Partnership) as of June 30, 2002, and the related Statement of Functional Expenditures--Regulatory Basis for the year then ended. These financial statements are the responsibility of the Cabarrus County Partnership's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As described in Note 1, the accompanying financial statements were prepared on the regulatory basis of accounting as prescribed by the North Carolina Partnership for Children, Inc., which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America.

In our opinion, the financial statements referred to above present fairly, in all material respects, the net assets of the Cabarrus County Partnership for Children as of June 30, 2002, and the results of its operations for the year then ended, on the basis of accounting described in Note 1.

In accordance with Government Auditing Standards, we have also issued our report dated March 27, 2003 on our consideration of the Cabarrus County Partnership's internal control over

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INDEPENDENT AUDITORS' REPORT (CONCLUDED)

financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with the independent auditors' report in considering the results of our audit.

Our audit was made for the purpose of forming an opinion on the basic financial statements of the Cabarrus County Partnership for Children taken as a whole. The accompanying supplementary schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements. The information in these schedules has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

This report is intended solely for the information and use of the management of the partnership, the North Carolina Partnership for Children, Inc., the Governor, and the General Assembly and is not intended to be, and should not be, used by anyone other than these specified parties.

March 27, 2003

Crisp Hughes Evans LLP

CABARRUS COUNTY PARTNERSHIP FOR CHILDREN STATEMENT OF RECEIPTS, EXPENDITURES, AND NET ASSETS--REGULATORY BASIS FOR THE YEAR ENDED JUNE 30, 2002 EXHIBIT A

	Unrestricted Funds		Temporarily		
	Smart Start Fund	Other Funds	Restricted Funds	Total Funds	
Receipts:					
State Awards (less refunds of \$28,325)	\$ 1,341,204	\$ 12,000	\$ -	\$ 1,353,204	
Private Contributions	-	68,446	62,406	130,852	
Other Receipts	60	230		290	
Total Receipts	1,341,264	80,676	62,406	1,484,346	
Expenditures:					
Programs:					
Child Care and Education Quality	440,382	43,001	-	483,383	
Child Care and Education Accessibility					
and Availability	81,546	-	-	81,546	
Child Care and Education Affordability	-	3,750	-	3,750	
Health and Safety	364,556	21,600	-	386,156	
Family Support	210,972	55,948	-	266,920	
Support:					
Management and General	162,231	12,981	-	175,212	
Program Evaluation	23,059	-	-	23,059	
Other:					
Sales Tax Paid		2,111		2,111	
Total Expenditures	1,282,746	<u>139,391</u>		1,422,137	
Excess of Receipts Over (Under)					
Expenditures	58,518	(58,715)	62,406	62,209	
Net Assets at Beginning of Year	28,325	60,499	<u> </u>	<u>88,968</u>	
Net Assets at End of Year	\$ <u>86,843</u>	\$ <u>1,784</u>	\$ <u>62,550</u>	\$ <u>151,177</u>	
Net Assets Consisted of:					
Cash on Deposit	\$ 84,704	\$ 1,784	\$ 62,550	\$ 149,038	
Refunds Due from Contractors	2,139	-	_	2,139	
	\$ 86,843	\$ <u>1,784</u>	\$ <u>62,550</u>	\$ <u>151,177</u>	

The accompanying notes are an integral part of these statements.

CABARRUS COUNTY PARTNERSHIP FOR CHILDREN STATEMENT OF FUNCTIONAL EXPENDITURES--REGULATORY BASIS FOR THE YEAR ENDED JUNE 30, 2002

EXHIBIT B

	Total	Personnel	Contracted Services	Supplies and Materials	Other Operating	Fixed Charges and Other	Property and Equipment Outlay	Services/ Contracts/ Grants
Smart Start Fund:								_
Programs:								
Child Care and Education Quality	\$ 440,382	\$ -	\$ 10,735	\$ 2,016	\$ 670	\$ -	\$ 1,976	\$ 424,985
Child Care and Education Accessibility and								
Availability	81,546	-	-	-	-	-	-	81,546
Health and Safety	364,556	-	-	-	-	-	-	364,556
Family Support	210,972	-	26,523	10,081	11,260	14,021	886	148,201
Support:								
Management and General	162,231	-	120,001	3,241	11,348	27,641	_	-
Program Evaluation	23,059	-	-	-	-	-	_	23,059
-								
Total Smart Start Fund Expenditures	\$1,282,746	\$ -	\$ 157,259	\$ 15,338	\$ 23,278	\$ 41,662	\$ 2,862	\$1,042,347
Other Funds: Programs:								
Child Care and Education Quality	\$ 43,001	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 43,001
Child Care and Education Affordability	3,750	-	-	-	-	-	-	3,750
Health and Safety	21,600	-	-	-	-	-	-	21,600
Family Support	55,948	12,794	11,969	444	1,645	473	2,373	26,250
Support:								
Management and General	12,981	-	12,000	981	-	-	_	-
Other:								
Sales tax paid	2,111	-	_	2,111	-	-	-	-
Total Other Funds Expenditures	\$ 139,391	\$ 12,794	\$ 23,969	\$ 3,536	\$ 1,645	\$ 473	\$ 2,373	\$ 94,601

The accompanying notes are an integral part of these statements.

CABARRUS COUNTY PARTNERSHIP FOR CHILDREN NOTES TO THE FINANCIAL STATEMENTS JUNE 30, 2002

NOTE 1 - SIGNIFICANT ACCOUNTING POLICIES

- A. Organization and Purpose The Cabarrus County Partnership for Children (Cabarrus County Partnership) is a legally separate nonprofit organization incorporated on June 18, 1998. The Cabarrus County Partnership was established to develop and provide, through public and private means, early childhood education and developmental services for children and families. The Cabarrus County Partnership is tax-exempt as an organization described in Section 501(c)(3) of the Internal Revenue Code.
- **B.** Basis of Presentation The accompanying financial statements present all funds for which the Cabarrus County Partnership's Board of Directors is responsible. In accordance with Statement of Financial Accounting Standards (SFAS) No. 117, "Financial Statements of Not-For-Profit Organizations," the accompanying financial statements present information according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets. As permitted by this Statement, temporarily restricted contributions received and expended in the same year are reported as unrestricted receipts rather than as temporarily restricted receipts.

Contributions that are temporarily restricted and not expended within the year received are reported as an increase in temporarily restricted net assets. When the restriction expires (that is, when a stipulated time restriction ends or purpose restriction is accomplished), temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of receipts, expenditures, and net assets as net assets released from restrictions.

The Cabarrus County Partnership did not have any permanently restricted net assets at June 30, 2002.

C. Basis of Accounting - The accompanying financial statements were prepared on the regulatory basis of accounting as prescribed by the North Carolina Partnership for Children, Inc. This basis differs from accounting principles generally accepted in the United States of America primarily because it recognizes long lived assets and other costs which benefit more than one period as expended in the year purchased; it recognizes revenue when received rather than when earned; and it recognizes expenditures when paid rather than when incurred.

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

However, unexpended advances to contractors that revert back to the State are recognized as a reduction to expenditures and an increase to net assets.

- **D.** Refunds Due From Contractors Refunds due from contractors represent the unexpended amount of advances to contractors at year end which are to be refunded back to the State. As recoveries are collected, the receivable balance is reduced. Payments to the State for the recovered advances are recorded as a reduction to the state awards balance.
- **E.** Use of Estimates The financial statements include estimates and assumptions made by management for the allocation of joint costs. It is management's belief that these estimates are reasonable and fair.

NOTE 2 - DEPOSITS

All funds of the Cabarrus County Partnership are deposited with one commercial bank and insured by the Federal Deposit Insurance Corporation (FDIC) up to \$100,000. Deposits over this amount subject the Cabarrus County Partnership to a concentration of credit risk. At June 30, 2002, the Cabarrus County Partnership's bank deposits in excess of the FDIC insured limit was \$383,318.

NOTE 3 - FUNDING FROM GRANT AWARDS

Smart Start Program - The Cabarrus County Partnership's major source of revenue and support is from the State of North Carolina based on cost-reimbursement contracts with the North Carolina Partnership for Children, Inc. (NCPC) for the Smart Start Program. A significant reduction in the level of funding from the State could have an adverse effect on the operations of the Cabarrus County Partnership and represents a concentration of credit risk as to the generation of revenue.

Associated with these contracts, the Cabarrus County Partnership is responsible for developing a comprehensive, collaborative, long-range plan of services to children and families for the service-delivery area. During the year, the Department of Health and Human Services (DHHS) entered into contracts with and made payments to service providers selected by the Cabarrus County Partnership. These service provider contracts are not reflected on the accompanying financial statements. However, a summary of the service provider contracts entered into by DHHS is presented on Schedule 2 accompanying the financial statements

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

The Cabarrus County Partnership was awarded and has received \$1,369,529 under a current year Smart Start contract with NCPC. The unexpended balance of this contract is subject to reversion to the State. The Partnership has returned \$86,783 of this contract to the State based on financial status reports submitted to NCPC subsequent to June 30, 2002.

The Partnership expects to receive continued funding through new Smart Start contracts with the State.

NOTE 4 - RELATED PARTY TRANSACTIONS

Service Provider Contracts with Board Member Organizations - The board members of the Cabarrus County Partnership are representative of various organizations that benefit from actions taken by the Board. It is the policy of the Cabarrus County Partnership that board members not be involved with decisions regarding organizations they represent. During the year, the Partnership entered into contracts with board member organizations for program activities as identified on Schedule 1 accompanying the financial statements. In addition, Schedule 2 identifies contracts entered into by DHHS with board member organizations for activities funded by the Partnership's Smart Start Allocation.

NOTE 5 - FUNCTIONAL EXPENDITURES

The costs of providing the various programs and activities have been summarized on a functional basis in the Statement of Receipts, Expenditures, and Net Assets-Regulatory Basis. Also, the Statement of Functional Expenditures--Regulatory Basis provides detail of the functional costs by their natural classification. Following are the services associated with the functional categories presented in the accompanying financial statements and the methods utilized to allocate joint cost.

A. Program Functions

Child Care and Education Quality - Used to account for service activities including: quality enhancement grants for upgrades, quality enhancement grants for maintenance, child care resource and referral, professional development, and salary supplements.

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

Child Care and Education Accessibility and Availability - Used to account for service activities associated with inclusion support.

Child Care and Education Affordability - Used to account for service activities including child care subsidy administration (DCD) and child care subsidy administration.

Health and Safety - Used to account for service activities including comprehensive dental services, speech and hearing screening, vision screening, child care health consultants/outreach nurses, and special needs - specialized therapy.

Family Support - Used to account for service activities including mobile family resource center, ongoing parenting education, and intensive home visiting.

B. Support Functions

Management and General - Expenditures that are not identifiable with a single program or fund-raising activity but are indispensable to the conduct of those activities and to an organization's existence, including expenditures for the overall direction of the organization, its general board activities, business management, general recordkeeping, budgeting, and related purposes.

Program Evaluation - Expenditures that are incurred to monitor the performance of service providers as to the delivery of services and adherence to the specific terms and conditions of the contracts.

C. Allocation of Joint Costs

Expenditures benefiting more than one purpose were allocated as follows:

Salaries and Benefits - Allocated based on employee time reports.

Other Costs - Rent was allocated based on square footage.

NOTES TO THE FINANCIAL STATEMENTS (CONCLUDED)

NOTE 6 - RESTRICTIONS ON NET ASSETS

Temporarily Restricted Net Assets - Temporarily restricted net assets at June 30, 2002 are available for the following purposes:

Purpose	Amoun	
Public Awareness Grant	\$	144
Family Education Support		985
Professional Education Services		1,956
Latino Outreach		11,787
QIP-Part Day Preschool		1,500
Child Safety CampaignToddler-Two's		23,385
Hispanic Learning Center		22,793
	\$	62,550

CABARRUS COUNTY PARTNERSHIP FOR CHILDREN SCHEDULE OF CONTRACT AND GRANT EXPENDITURES--REGULATORY BASIS FOR THE YEAR ENDED JUNE 30, 2002

SCHEDULE 1

	Smart Start Fund				Other Fur			ınds	
	Amount Refun		Refund	Amount		Re	efund		
Organization Name		Advanced Due		Due Advanced		dvanced	ed Due		
				Ι.					
Cabarrus County DSS	*	\$	17,305	\$	-	\$	-	\$	-
Cabarrus Health Alliance	*	4	412,646		(1,891)		-		-
Child Care Resources, Inc.	*		340,868		-		20,001		-
Hispanic Learning Center	*		-		-		10,000		-
Kannapolis Resource Center			-		-		20,000		-
North East Medical Center	*		65,568		-		21,600		-
Piedmont Developmental Services			81,546		-		-		-
Various Day Care Organizations - Quality Improvement Grants			21,027		-		23,000		-
Various Day Care Organizations - Quality Improvement Bonuses			3,057		-		-		-
Individuals:									
Linda Christopherson			23,306		(248)		-		-
Salary Supplement Project (Various Day Care Workers)			79,163		-				-
		0 1 4	0.4.4.0.6	Φ.	(2.120)	0	04.601	Φ	
		\$ 1,0	044,486	\$	(2,139)	\$	94,601	\$	-

^{*} These organizations are represented on the Partnership's Board as described in Note 4 - Service Provider Contracts with Board Member Organizations.

CABARRUS COUNTY PARTNERSHIP FOR CHILDREN SCHEDULE OF STATE LEVEL SERVICE PROVIDER CONTRACTS FOR THE YEAR ENDED JUNE 30, 2002

SCHEDULE 2

Organization Name	DHHS Contracts
Cabarrus County Department of Social Services	* \$ 618,612

* This organization is represented on the Partnership's Board as described in Note 4 - Service Provider Contracts with Board Member Organizations.

The information on this schedule provides a listing of service provider contracts entered into by the Department of Health and Human Services (DHHS) as described in Note 3 - Funding From Grant Awards.

CABARRUS COUNTY PARTNERSHIP FOR CHILDREN SCHEDULE OF STATE AWARDS--REGULATORY BASIS FOR THE YEAR ENDED JUNE 30, 2002

SCHEDULE 3

State Grantor/Pass-through Grantor/Program	_	Contract #	Receipts		Receipts Expe	
State Awards:						
North Carolina Department of Health and Human Services:						
Division of Child Development:						
Pass-through from the North Carolina Partnership						
for Children, Inc.:						
Early Childhood Initiatives Program (Other Prior						
Years)		-	\$	(1,203)	\$	-
Early Childhood Initiatives Program (Prior Year)	*	1-01-5-06-001		(27,122)		-
Early Childhood Initiatives Program				, , ,		
(Current Year)	*	1-12-5-06-001		1,369,529	1,2	82,746
Multi-County Accounting and Contracting Grant		-	_	12,000		12,000
Total State Awards			\$	1,353,204	\$ <u>1,2</u>	94,746

^{*} Programs with compliance requirements that have a direct and material effect on the financial statements.

CABARRUS COUNTY PARTNERSHIP FOR CHILDREN SCHEDULE OF PROPERTY AND EQUIPMENT FOR THE YEAR ENDED JUNE 30, 2002

SCHEDULE 4

Furniture and Non-Computer Equipment Computer Equipment/Printers	\$ 14,369 17,989
Total Property and Equipment	\$ 32,358

Note: The information on this schedule provides a summary of property and equipment with acquisition or donated cost of \$500 or more which were held by the Partnership at year-end. On the regulatory basis of accounting, these items are expensed in the year purchased.

CABARRUS COUNTY PARTNERSHIP FOR CHILDREN SCHEDULE OF QUALIFYING MATCH (NON-GAAP) FOR THE YEAR ENDED JUNE 30, 2002

SCHEDULE 5

Match Provided at the Partnership Level:	
Cash	\$130,852

Match Provided at the Contractor Level:

Cash	\$ 120,067
In-Kind Goods and Services	 85,396
	\$ 205,463

Note: This schedule is presented in accordance with the program match requirement as provided for by North Carolina Session Law 1999-237, Section 11.48(l). The law allows for volunteer services to be valued for match purposes, a concept that deviates from accounting principles generally accepted in the United States of America.



INDEPENDENT AUDITORS' REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF THE FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Directors Cabarrus County Partnership for Children Concord, North Carolina

We have audited the financial statements of the Cabarrus County Partnership for Children (Cabarrus County Partnership) as of and for the year ended June 30, 2002, and have issued our report thereon dated March 27, 2003. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States

Compliance

As part of obtaining reasonable assurance about whether the Cabarrus County Partnership's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

Internal Control over Financial Reporting

In planning and performing our audit, we considered the Cabarrus County Partnership's internal control over financial reporting in order to determine our auditing procedures for the purposes of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or

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INDEPENDENT AUDITORS' REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF THE FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS (CONCLUDED)

operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

This report is intended solely for the information and use of the management of the partnership, the North Carolina Partnership for Children, the Governor, and the General Assembly and is not intended to be, and should not be, used by anyone other than these specified parties.

March 27, 2003

Crisp Hughes Evans LLP

DISTRIBUTION OF AUDIT REPORT

In accordance with General Statutes 147-64.5 and 147-64.6(c)(14), copies of this report have been distributed to the public officials listed below. Additional copies are provided to other legislators, state officials, the press, and the general public upon request.

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State Controller

Ms. Carmen Hooker Odom Secretary, Department of Health and Human Services

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North Carolina Partnership for Children, Inc.

Ms. Karen Ponder Executive Director

North Carolina Partnership for Children, Inc.

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