FINANCIAL STATEMENT AUDIT REPORT OF YADKIN COUNTY PARTNERSHIP FOR CHILDREN, INC. YADKINVILLE, NORTH CAROLINA FOR THE YEAR ENDED JUNE 30, 2002

PERFORMED UNDER CONTRACT WITH THE NORTH CAROLINA OFFICE OF STATE AUDITOR RALPH CAMPBELL, JR.

FINANCIAL STATEMENT AUDIT REPORT OF

YADKIN COUNTY PARTNERSHIP FOR CHILDREN, INC.

YADKINVILLE, NORTH CAROLINA

FOR THE YEAR ENDED JUNE 30, 2002

BOARD OF DIRECTORS

PATSY BROWN, CHAIRPERSON

ADMINISTRATIVE OFFICER

DWIGHT MORRIS, EXECUTIVE DIRECTOR



Ralph Campbell, Jr. State Auditor

STATE OF NORTH CAROLINA Office of the State Auditor

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AUDITOR'S TRANSMITTAL

The Honorable Michael F. Easley, Governor The General Assembly of North Carolina Board of Directors, Yadkin County Partnership for Children, Inc.

This report presents the results of the financial statement audit of the Yadkin County Partnership for Children, Inc. for the year ended June 30, 2002. Crisp Hughes Evans LLP performed the audit under contract with the Office of the State Auditor, and their report is submitted herewith.

The audit of the Yadkin County Partnership for Children, Inc. was made in conjunction with the Early Childhood Initiatives (Smart Start) program authorized by G.S. 143B-168.10-.16. This statute created the North Carolina Partnership for Children, Inc. and required the implementation of local partnerships. The Yadkin County Partnership for Children, Inc. is one of these local partnerships. As such, the Yadkin County Partnership for Children, Inc. is a private nonprofit 501(c)(3) organization and is required by G.S. 143B-168.14 to have an annual financial and compliance audit conducted by the State Auditor. The State Auditor's authority to perform or coordinate all audit functions for state government is set forth in Article 5 of Chapter 147 of the North Carolina General Statutes.

The significant Smart Start expansion authorized in the 1998 fiscal year almost doubled the related audit burden placed on the Office of the State Auditor. Therefore, the General Assembly, in its 1998-99 Expansion Budget, gave recognition to the resources needed to provide the audit oversight required by statute. Those resources incorporated a combination of permanent positions and contract funding to make the Smart Start audit effort self-sustaining.

North Carolina General Statutes require the State Auditor to make audit reports available to the public. Copies of all audit reports issued by the Office of the State Auditor may be obtained through one of the options listed in the back of this report.

apph Campbell, J.

Ralph Campbell, Jr. State Auditor

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INDEPENDENT AUDITORS' REPORT

Board of Directors Yadkin County Partnership for Children, Inc. Yadkinville, North Carolina

We have audited the accompanying Statement of Receipts, Expenditures, and Net Assets -Regulatory Basis of the Yadkin County Partnership for Children, Inc. (Yadkin County Partnership) as of June 30, 2002, and the related Statement of Functional Expenditures -Regulatory Basis for the year then ended. These financial statements are the responsibility of the Yadkin County Partnership's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatements. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As described in Note 1, the accompanying financial statements were prepared on the regulatory basis of accounting as prescribed by the North Carolina Partnership for Children, Inc., which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America.

In our opinion, the financial statements referred to above present fairly, in all material respects, the net assets of the Yadkin County Partnership for Children, Inc. as of June 30, 2002, and the results of its operations for the year then ended, on the basis of accounting described in Note 1.

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INDEPENDENT AUDITORS' REPORT (CONCLUDED)

In accordance with *Government Auditing Standards*, we have also issued our report dated February 13, 2003 on our consideration of the Yadkin County Partnership's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with the independent auditor's report in considering the results of our audit.

Our audit was made for the purpose of forming an opinion on the basic financial statements of the Yadkin County Partnership for Children, Inc. taken as a whole. The accompanying supplementary schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements. The information in these schedules has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

This report is intended solely for the information and use of the management of the partnership, the North Carolina Partnership for Children, Inc., the Governor, and the General Assembly and is not intended to be, and should not be, used by anyone other than these specified parties.

February 13, 2003

Crisp Hughes Evans LLP

YADKIN COUNTY PARTNERSHIP FOR CHILDREN, INC. STATEMENT OF RECEIPTS, EXPENDITURES, AND NET ASSETS--REGULATORY BASIS FOR THE YEAR ENDED JUNE 30, 2002 EXHIBIT A

	Unrestricted Funds		Temporarily	
	Smart Start	Other Restricted		Total
	Fund	Funds	Funds	Funds
Receipts: State Awards (less refunds of \$19,735)	\$ 694,580	\$ 11,439	\$ -	\$ 706,019
Private Contributions	\$ 694,580	\$ 11,439 35,499	э -	\$ 700,019 35,499
Interest and Investment Earnings	-	528	-	528
Sales Tax Refunds	-	10,976	-	10,976
Other Receipts		17,255	_	17,255
Total Receipts	694,580	75,697		770,277
Net Assets Released From Restrictions:				
Satisfaction of Program Restrictions		6,850	(6,850)	
-	694,580	82,547	(6,850)	770,277
Expenditures:				
Programs:				
Child Care and Education Quality	261,282	261	-	261,543
Child Care and Education Affordability	73,772	-	-	73,772
Health and Safety	82,662	-	-	82,662
Family Support	66,554	24,126	-	90,680
Support:				
Management and General	116,071	26,825	-	142,896
Program Evaluation	1,899	-	-	1,899
Program Coordination	26,585	-	-	26,585
Other:		2 550		2 550
Sales Tax Paid		3,770	<u> </u>	3,770
Total Expenditures	628,825	54,982	<u>-</u>	683,807
Excess of Receipts Over (Under)				
Expenditures	65,755	27,565	(6,850)	86,470
Net Assets at Beginning of Year	20,165	(3,790)	7,500	23,875
Net Assets at End of Year	\$ <u>85,920</u>	\$ <u>23,775</u>	\$ <u>650</u>	\$ <u>110,345</u>
Net Assets Consisted of:				
Cash on Deposit	\$ 70,611	\$ 23,775	\$ 650	\$ 95,036
Refunds Due From Contractors	15,309		<u> </u>	15,309
	\$ <u>85,920</u>	\$ <u>23,775</u>	\$ <u>650</u>	\$ <u>110,345</u>

The accompanying notes are an integral part of these statements.

YADKIN COUNTY PARTNERSHIP FOR CHILDREN, INC. STATEMENT OF FUNCTIONAL EXPENDITURES--REGULATORY BASIS FOR THE YEAR ENDED JUNE 30, 2002

	Total	Personnel	Contracted Services	Supplies and Materials	Other Operating	Fixed Charges and Other	Property and Equipment Outlay	Services/ Contracts/ Grants
Smart Start Fund:					<u> </u>			
Programs:								
Child Care and Education Quality	\$ 261,282	\$ 69,710	\$ 60,706	\$ 9,069	\$ 12,791	\$ 19,365	\$ 840	\$ 88,801
Child Care and Education Affordability	73,772	-	-	1,149	1,627	-	-	70,996
Health and Safety	82,662	-	-	-	-	-	-	82,662
Family Support	66,554	13,002	686	378	1,146	-	6,266	45,076
Support:	· · · · ·	• •			•		• •	<u> </u>
Management and General	116,071	88,771	2,504	4,017	10,057	10,542	180	-
Program Evaluation	1,899	1,828	-	-	71	-	-	-
Program Coordination	26,585	25,087	-	539	-	959	-	-
Total Smart Start Fund Expenditures	\$ 628,825	\$ 198,398	\$ 63,896	\$ 15,152	\$ 25,692	\$ 30,866	\$ 7,286	\$ 287,535
Other Funds:								
Programs:								
Child Care and Education Quality	\$ 261	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 261
Family Support	24,126	-	-	-	-	-	-	24,126
Support:			-			-		
Management and General	26,825	12,602	8,512	223	1,153	4,335	-	-
Other:								
Sales Tax Paid	3,770	-	-	3,770	-	-	-	-
Total Other Funds Expenditures	\$ 54,982	\$ 12,602	\$ 8,512	\$ 3,993	\$ 1,153	\$ 4,335	\$ -	\$ 24,387

The accompanying notes are an integral part of these statements.

NOTE 1 - SIGNIFICANT ACCOUNTING POLICIES

- A. Organization and Purpose The Yadkin County Partnership for Children, Inc. (Yadkin County Partnership) is a legally separate nonprofit organization incorporated on February 16, 1994. The Yadkin County Partnership was established to develop and provide, through public and private means, early childhood education and developmental services for children and families. The Yadkin County Partnership is tax-exempt as an organization described in Section 501(c)(3) of the Internal Revenue Code.
- **B. Basis of Presentation** The accompanying financial statements present all funds for which the Yadkin County Partnership's Board of Directors is responsible. In accordance with Statement of Financial Accounting Standards (SFAS) No. 117, "Financial Statements of Not-For-Profit Organizations," the accompanying financial statements present information according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets. As permitted by this Statement, temporarily restricted contributions received and expended in the same year are reported as unrestricted receipts rather than as temporarily restricted receipts.

Contributions that are temporarily restricted and not expended within the year received are reported as an increase in temporarily restricted net assets. When the restriction expires (that is, when a stipulated time restriction ends or purpose restriction is accomplished), temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of receipts, expenditures, and net assets as net assets released from restrictions.

The Yadkin County Partnership did not have any permanently restricted net assets at June 30, 2002.

C. Basis of Accounting - The accompanying financial statements were prepared on the regulatory basis of accounting as prescribed by the North Carolina Partnership for Children, Inc. This basis differs from accounting principles generally accepted in the United States of America, primarily because it recognizes long lived assets and other costs which benefit more than one period as expended in the year purchased; it recognizes revenue when received rather than when earned; and it recognizes expenditures when paid rather than when incurred.

However, unexpended advances to contractors that revert back to the State are recognized as a reduction to expenditures and an increase to net assets.

- **D. Refunds Due From Contractors** Refunds due from contractors represent the unexpended amount of advances to contractors at year end which are to be refunded back to the State. As recoveries are collected, the receivable balance is reduced. Payments to the State for the recovered advances are recorded as a reduction to the state awards balance.
- **E.** Use of Estimates The financial statements include estimates and assumptions made by management for the allocation of joint costs. It is management's belief that these estimates are reasonable and fair.

NOTE 2 - **DEPOSITS**

All funds of the Yadkin County Partnership are deposited with one commercial bank and insured by the Federal Deposit Insurance Corporation (FDIC) up to \$100,000. Deposits over this amount subject the Yadkin County Partnership to a concentration of credit risk. At June 30, 2002, the Yadkin Partnership's bank deposits in excess of the FDIC insured limit was \$92,925.

NOTE 3 - FUNDING FROM GRANT AWARDS

Smart Start Program - The Yadkin County Partnership's major source of revenue and support is from the State of North Carolina based on cost-reimbursement contracts with the North Carolina Partnership for Children, Inc. (NCPC) for the Smart Start Program. A significant reduction in the level of funding from the State could have an adverse effect on the operations of the Yadkin County Partnership and represents a concentration of credit risk as to the generation of revenue.

Associated with these contracts, the Yadkin County Partnership is responsible for developing a comprehensive, collaborative, long-range plan of services to children and families for the service-delivery area. During the year, the Department of Health and Human Services (DHHS) entered into contracts with and made payments to service providers selected by the Yadkin County Partnership. These service provider contracts are not reflected on the accompanying financial statements. However, a summary of the service provider contracts entered into by DHHS is presented on Schedule 2 accompanying the financial statements.

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

The Yadkin County Partnership was awarded and has received \$640,304 under a current year Smart Start contract with NCPC. The unexpended balance of this contract is subject to reversion to the State. The Partnership has returned \$53,801 of this contract to the State based on financial status reports submitted to NCPC subsequent to June 30, 2002.

The Partnership expects to receive continued funding through new Smart Start contracts with the State.

NOTE 4 - **RELATED PARTY TRANSACTIONS**

Service Provider Contracts with Board Member Organizations - The board members of the Yadkin County Partnership are representative of various organizations that benefit from actions taken by the Board. It is the policy of the Yadkin County Partnership that board members not be involved with decisions regarding organizations they represent. During the year, the Partnership entered into contracts with board member organizations for program activities as identified on Schedule 1 accompanying the financial statements. In addition, Schedule 2 identifies contracts entered into by DHHS with board member organizations for activities funded by the Partnership's Smart Start Allocation.

NOTE 5 - **FUNCTIONAL EXPENDITURES**

The costs of providing the various programs and activities have been summarized on a functional basis in the Statement of Receipts, Expenditures, and Net Assets -Regulatory Basis. Also, the Statement of Functional Expenditures - Regulatory Basis provides detail of the functional costs by their natural classification. Following are the services associated with the functional categories presented in the accompanying financial statements and the methods utilized to allocate joint cost:

A. Program Functions

Child Care and Education Quality - Used to account for service activities including quality enhancement grants, child care resource and referral, and salary supplements.

Child Care and Education Affordability - Used to account for service activities including pre-K classes and public pre-K classes.

Health and Safety - Used to account for service activities including prenatal/newborn services and child care health consultants/outreach nurses.

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

Family Support - Used to account for service activities including ongoing parenting education, literacy projects, general family support, and transportation services.

B. Support Functions

Management and General - Expenditures that are not identifiable with a single program or fund-raising activity but are indispensable to the conduct of those activities and to an organization's existence, including expenditures for the overall direction of the organization, its general board activities, business management, general recordkeeping, budgeting, and related purposes.

Program Evaluation - Expenditures that are incurred to monitor the performance of service providers as to the delivery of services and adherence to the specific terms and conditions of the contracts.

Program Coordination - Expenditures that are incurred to coordinate the policies, procedures, and daily practices of service delivery. Also, costs associated with monitoring in-house and direct-service provider activities.

C. Allocation of Joint Costs

Expenditures benefiting more than one purpose were allocated as follows:

Other Costs - Other costs, including occupancy cost (rent, utilities and maintenance), supplies and materials, and communication costs (telephone and printing), were allocated based on estimates of utilization.

NOTE 6 - **COMMITMENTS AND CONTINGENCIES**

Leases - The following is a schedule by years of future minimum rental payments required under leases that have noncancelable lease terms as of June 30, 2002:

Fiscal Year	perating Leases
2003 2004	\$ 2,139 712
Total Minimum Lease Payments	\$ 2,851

NOTES TO THE FINANCIAL STATEMENTS (CONCLUDED)

Total rental expenditures for all operating leases were \$20,643 for the year ended June 30, 2002.

NOTE 7 - PENSION PLAN

IRC Section 403(b) - All permanent employees who are full-time can participate in a tax sheltered annuity plan created under Internal Revenue Code Section 403(b). The employee's eligible contributions, made through salary reduction agreements, are exempt from federal and state income taxes until the annuity is received or the contributions are withdrawn. All costs of administering and funding this plan are the responsibility of the plan. The Yadkin County Partnership adds 10% of each employee's salary, which is contributed to the plan. The contributions amounted to \$18,563 during the year ended June 30, 2002.

NOTE 8 - **RESTRICTIONS ON NET ASSETS**

A. Temporarily Restricted Net Assets - Temporarily restricted net assets at June 30, 2002 are available for the following purposes:

Purpose	A	Amount
Parents as Teachers Program	\$	650

B. Net Assets Released From Donor Restrictions - Net assets were released from donor restrictions during the fiscal year ended June 30, 2002, by incurring expenditures satisfying the restricted purposes, as follows:

Purpose	 Amount
Parents as Teachers Program	\$ 6,850

YADKIN COUNTY PARTNERSHIP FOR CHILDREN, INC. SCHEDULE OF CONTRACT AND GRANT EXPENDITURES--REGULATORY BASIS FOR THE YEAR ENDED JUNE 30, 2002

SCHEDULE 1

		Smart Start Fund		Other	Funds
Organization Name		Amount Advanced	Refund Due	Amount Advanced	Refund Due
Child Care Resource and Referral	*	\$ 167	\$-	\$-	\$ -
Kids World Child Care Center	*	122	-	-	-
Math/Numbers Workshop	*	61	-	-	-
Northwest Regional Library	*	33,521	-	-	-
Various Day Care Organizations		27,067	-	11	-
Yadkin County Health Department	*	54,842	(9,180)	-	-
Yadkin County Schools	*	80,267	(6,129)	24,126	-
Yadkin SCAN		42,936	-	-	-
Yadkinville Head Start	*	167	-	-	-
YVEDDIOutreach Transportation		2,477	-	-	-
Individuals:					
Janet NicholsonSalary Supplements	*	650	-	-	-
Leesa CorneliusSalary Supplements	*	750	-	-	-
Luann DossSalary Supplements	*	750	-	-	-
Ruth MatthewsSalary Supplements	*	1,500	-	-	-
Una AdamsSalary Supplements	*	800	-	-	-
WAGE\$Other Salary Supplements		56,767	-	250	-
	Г	\$ 302,844	\$ (15,309)	\$ 24,387	\$ -

* These organizations are represented on the Partnership's Board as described in Note 4 - Service Provider Contracts with Board Member Organizations.

YADKIN COUNTY PARTNERSHIP FOR CHILDREN, INC. SCHEDULE OF STATE LEVEL SERVICE PROVIDER CONTRACTS FOR THE YEAR ENDED JUNE 30, 2002

SCHEDULE 2

Organization Name	DHHS Contracts	
Yadkin County Department of Social Services *	\$	6 195,866

* These organizations are represented on the Partnership's Board as described in Note 4 - Service Provider Contracts with Board Member Organizations.

The information on this schedule provides a listing of service provider contracts entered into by either the Department of Health and Human Services (DHHS) as described in Note 3 - Funding From Grant Awards.

YADKIN COUNTY PARTNERSHIP FOR CHILDREN, INC. SCHEDULE OF STATE AWARDS--REGULATORY BASIS FOR THE YEAR ENDED JUNE 30, 2002

SCHEDULE 3

State Grantor/Pass-through Grantor/Program	Contract #	Receipts	Expenditures
State Awards:			
North Carolina Department of Health and Human Services:			
Division of Child Development:			
Pass-through from the North Carolina Partnership			
for Children, Inc.:			
Early Childhood Initiatives Program (prior year)	*1-01-5-35-001	\$ (19,174)	\$ -
Early Childhood Initiatives Program (current year)	*1-12-5-33-001	640,304	572,731
Multi-County Accounting and Contracting Grant			
(prior year)	-	(561)	-
Multi-County Accounting and Contracting Grant		. ,	
(current year)	-	12,000	8,055
Building Capacity Initiative	1-12-5-35-002	73,450	56,094
Total State Awards		\$ <u>706,019</u>	\$ <u>636,880</u>

* Programs with compliance requirements that have a direct and material effect on the financial statements.

YADKIN COUNTY PARTNERSHIP FOR CHILDREN, INC. SCHEDULE OF PROPERTY AND EQUIPMENT FOR THE YEAR ENDED JUNE 30, 2002

Furniture and Non-Computer Equipment Computer Equipment/Printers Leasehold Improvements	\$ 17,277 20,596 46,290
Total Property and Equipment	\$ 84,163

Note: The information on this schedule provides a summary of property and equipment with acquisition or donated cost of \$500 or more which were held by the Partnership at yearend. On the regulatory basis of accounting, these items are expensed in the year purchased.

YADKIN COUNTY PARTNERSHIP FOR CHILDREN, INC. SCHEDULE OF QUALIFYING MATCH (NON-GAAP) FOR THE YEAR ENDED JUNE 30, 2002

Match Provided at the Partnership Level:		
Cash In-Kind Goods and Services	\$	35,499 64,123
	\$ <u></u>	99,622
Match Provided at the Contractor Level:		
Cash In-Kind Goods and Services	\$	68,489 26,730
	\$	95,219

Note: This schedule is presented in accordance with the program match requirement as provided for by North Carolina Session Law 1999-237, Section 11.48(l). The law allows for volunteer services to be valued for match purposes, a concept that deviates from accounting principles generally accepted in the United States of America.



INDEPENDENT AUDITORS' REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF THE FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Directors Yadkin County Partnership for Children, Inc. Yadkinville, North Carolina

We have audited the financial statements of the Yadkin County Partnership for Children (Yadkin County Partnership) as of and for the year ended June 30, 2002, and have issued our report thereon dated February 13, 2003. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether the Yadkin County Partnership's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

Internal Control over Financial Reporting

In planning and performing our audit, we considered the Randolph Partnership's internal control over financial reporting in order to determine our auditing procedures for the purposes of

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INDEPENDENT AUDITORS' REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF THE FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS (CONCLUDED)

expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

This report is intended solely for the information and use of the management of the partnership, the North Carolina Partnership for Children, the Governor, and the General Assembly and is not intended to be, and should not be, used by anyone other than these specified parties.

February 13, 2003

Crisp Hughes Evans LLP

DISTRIBUTION OF AUDIT REPORT

In accordance with G.S. §147-64.5 and G.S. §147-64.6(c)(14), copies of this report have been distributed to the public officials listed below. Additional copies are provided to other legislators, state officials, the press, and the general public upon request.

EXECUTIVE BRANCH

The Honorable Michael F. Easley The Honorable Beverly M. Perdue The Honorable Richard H. Moore The Honorable Roy A. Cooper, III Mr. David T. McCoy Mr. Robert L. Powell Ms. Carmen Hooker Odom Mr. Ashley Thrift

Ms. Karen Ponder

Governor of North Carolina Lieutenant Governor of North Carolina State Treasurer Attorney General State Budget Officer State Controller Secretary, Department of Health and Human Services Chairman, Board of Directors North Carolina Partnership for Children, Inc. Executive Director North Carolina Partnership for Children, Inc.

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