

STATE OF NORTH CAROLINA

FINANCIAL STATEMENT AUDIT REPORT OF HARNETT COUNTY PARTNERSHIP FOR CHILDREN, INC.

LILLINGTON, NORTH CAROLINA

FOR THE YEAR ENDED JUNE 30, 2003

OFFICE OF THE STATE AUDITOR

RALPH CAMPBELL, JR.

STATE AUDITOR

**FINANCIAL STATEMENT AUDIT REPORT OF
HARNETT COUNTY PARTNERSHIP FOR CHILDREN, INC.**

LILLINGTON, NORTH CAROLINA

FOR THE YEAR ENDED JUNE 30, 2003

BOARD OF DIRECTORS

MELANIE COLLINS, BOARD CHAIR

ADMINISTRATIVE OFFICER

LISA M. FAMILO, EXECUTIVE DIRECTOR



Ralph Campbell, Jr.
State Auditor

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AUDITOR'S TRANSMITTAL

The Honorable Michael F. Easley, Governor
The General Assembly of North Carolina
Board of Directors, Harnett County Partnership for Children, Inc.

This report presents the results of our financial statement audit of the Harnett County Partnership for Children, Inc. (Harnett Partnership) for the year ended June 30, 2003. Our audit was made by authority of Article 5A of Chapter 147 of the General Statutes.

The accounts and operations of the Harnett Partnership were subject to audit procedures as we considered necessary for us to report on the accompanying financial statements and supplementary information. The audit procedures were conducted in accordance with auditing standards generally accepted in the United States of America and *Government Auditing Standards* issued by the Comptroller General of the United States.

The audit of the Harnett Partnership was made in conjunction with the Early Childhood Initiatives (Smart Start) program authorized by General Statutes 143B-168.10-.16. These statutes created the North Carolina Partnership for Children, Inc. and required the implementation of local demonstration projects (local partnerships). The Harnett Partnership is one of these local partnerships. As such, the Harnett Partnership is a private nonprofit 501(c)(3) organization and is required by General Statute 143B-168.14(b) to have a financial and compliance audit conducted by the State Auditor.

The purpose of this report is to present the results of our audit on the accompanying financial statements. A summary of our reporting objectives and audit results are:

1. **Objective** – To express an opinion on the accompanying financial statements and supplementary information.

Results – The accompanying financial statements present fairly, in all material respects, the amounts and disclosures made in accordance with the modified cash basis of accounting, a comprehensive basis of accounting other than generally accepted accounting principles.

2. **Objective** – To present significant deficiencies, if any, in internal control over financial reporting which could adversely affect the Harnett Partnership's ability to record, process, summarize, and report financial data in the financial statements and present instances of noncompliance, if any, with laws, regulations, contracts, or grants.

AUDITOR'S TRANSMITTAL (CONCLUDED)

Results - Our tests disclosed no material weaknesses in the internal control over financial reporting and no instances of noncompliance that require disclosure herein under *Government Auditing Standards*.

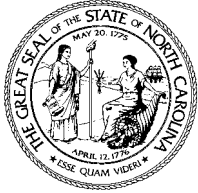
North Carolina General Statutes require the State Auditor to make audit reports available to the public. Copies of audit reports issued by the Office of the State Auditor may be obtained through one of the options listed in the back of this report.

A handwritten signature in black ink that reads "Ralph Campbell, Jr." in a cursive script.

Ralph Campbell, Jr.
State Auditor

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Ralph Campbell, Jr.
State Auditor

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INDEPENDENT AUDITOR'S REPORT

Board of Directors
Harnett County Partnership for Children, Inc.
Lillington, North Carolina

We have audited the accompanying Statement of Receipts, Expenditures, and Net Assets – Modified Cash Basis of the Harnett County Partnership for Children, Inc. (Harnett Partnership) as of June 30, 2003, and the related Statement of Functional Expenditures – Modified Cash Basis for the year then ended. These financial statements are the responsibility of the Harnett Partnership's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatements. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As described in Note 1, the accompanying financial statements were prepared on the modified cash basis of accounting, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America.

In our opinion, the financial statements referred to above present fairly, in all material respects, the net assets of the Harnett County Partnership for Children, Inc. as of June 30, 2003, and the results of its operations arising from modified cash basis transactions for the year then ended, on the basis of accounting described in Note 1.

In accordance with *Government Auditing Standards*, we have also issued our report dated October 30, 2003 on our consideration of the Harnett Partnership's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with the independent auditor's report in considering the results of our audit.

INDEPENDENT AUDITOR'S REPORT (CONCLUDED)

Our audit was made for the purpose of forming an opinion on the basic financial statements of the Harnett County Partnership for Children, Inc. taken as a whole. The accompanying supplementary schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements. The information in Schedules 1, 3, 4, and 5 has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole. The information in Schedule 2 has not been subjected to the auditing procedures applied in the audit of the basic financial statements and accordingly, we express no opinion on Schedule 2.

This report is intended solely for the information and use of the management of the Partnership, the North Carolina Partnership for Children, Inc., the Governor, and the General Assembly and is not intended to be, and should not be, used by anyone other than these specified parties.



Ralph Campbell, Jr.
State Auditor

October 30, 2003

Harnett County Partnership for Children, Inc.**Statement of Receipts, Expenditures, and Net Assets - Modified Cash Basis****For the Year Ended June 30, 2003****Exhibit A**

	Unrestricted Funds		Total Funds
	Smart Start Fund	Other Funds	
Receipts:			
State Awards (less refunds of \$107,488)	\$ 792,641	\$ 10,142	\$ 802,783
Private Contributions		8,923	8,923
Special Fund Raising Events		926	926
Interest and Investment Earnings		470	470
Sales Tax Refunds		1,002	1,002
Other Receipts		269	269
Total Receipts	792,641	21,732	814,373
Expenditures:			
Programs:			
Child Care and Education Quality	161,217	983	162,200
Child Care and Education Accessibility and Availability	36,543		36,543
Child Care and Education Affordability	111,697		111,697
Health and Safety	86,819		86,819
Family Support	264,946	14,950	279,896
Support:			
Management and General	157,105	11,335	168,440
Program Coordination	40,641		40,641
Other:			
Sales Tax Paid		1,660	1,660
Refund of Prior Year Grant		785	785
Total Expenditures	858,968	29,713	888,681
Excess of Receipts Over Expenditures	(66,327)	(7,981)	(74,308)
Net Assets at Beginning of Year	105,740	22,798	128,538
Net Assets at End of Year	\$ 39,413	\$ 14,817	\$ 54,230
Net Assets Consisted of:			
Cash and Cash Equivalents	\$ 11,911	\$ 14,817	\$ 26,728
Refunds Due From Contractors	27,502		27,502
	\$ 39,413	\$ 14,817	\$ 54,230
The accompanying notes to the financial statements are an integral part of this statement.			

Harnett County Partnership for Children, Inc.
Statement of Functional Expenditures - Modified Cash Basis
For the Year Ended June 30, 2003

Exhibit B

	Total	Personnel	Contracted Services	Supplies and Materials	Other Operating Expenditures	Fixed Charges and Other Expenditures	Property and Equipment Outlay	Services/Contracts/Grants	Participant Training Expenditures
Smart Start Fund:									
Programs:									
Child Care and Education Quality	\$ 161,217							161,217	
Child Care and Education Accessibility and Availability	\$ 36,543							36,543	
Child Care and Education Affordability	\$ 111,697							111,697	
Health and Safety	\$ 86,819							86,819	
Family Support	\$ 264,946	35,061	1,021	1,952	3,909	2,641	2,883	217,479	
	\$ 661,222	\$ 35,061	\$ 1,021	\$ 1,952	\$ 3,909	\$ 2,641	\$ 2,883	\$ 613,755	\$ 0
Support:									
Management and General	\$ 157,105	121,354	3,842	3,872	10,488	9,117	8,432		
Program Coordination	\$ 40,641	33,193	891	96	2,540	2,357	1,564		
	\$ 197,746	\$ 154,547	\$ 4,733	\$ 3,968	\$ 13,028	\$ 11,474	\$ 9,996	\$ 0	\$ 0
Total Smart Start Fund Expenditures	\$ 858,968	\$ 189,608	\$ 5,754	\$ 5,920	\$ 16,937	\$ 14,115	\$ 12,879	\$ 613,755	\$ 0
Other Funds:									
Programs:									
Child Care and Education Quality	\$ 983							983	
Family Support	\$ 14,950					750		14,200	
	\$ 15,933	\$ 0	\$ 0	\$ 0	\$ 0	\$ 750	\$ 0	\$ 15,183	\$ 0
Support:									
Management and General	\$ 11,335	\$ 828	\$ 6,020	\$ 28	\$ 640	\$ 15	\$ 3,804	\$ 0	\$ 0
Other:									
Sales Tax Paid	\$ 2,445	\$ 0	\$ 0	\$ 1,660	\$ 0	\$ 785	\$ 0	\$ 0	\$ 0
Total Other Funds Expenditures	\$ 29,713	\$ 828	\$ 6,020	\$ 1,688	\$ 640	\$ 1,550	\$ 3,804	\$ 15,183	\$ 0

The accompanying notes to the financial statements are an integral part of this statement.

HARNETT COUNTY PARTNERSHIP FOR CHILDREN, INC.
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2003

NOTE 1 - SIGNIFICANT ACCOUNTING POLICIES

A. Organization and Purpose - The Harnett County Partnership for Children, Inc. (Harnett Partnership) is a legally separate nonprofit organization incorporated on October 18, 1994. The Harnett Partnership was established to develop and provide, through public and private means, early childhood education and developmental services for children and families. The Harnett Partnership is tax-exempt as an organization described in Section 501(c)(3) of the Internal Revenue Code.

B. Basis of Presentation – The accompanying financial statements present all funds for which the Harnett Partnership’s Board of Directors is responsible. Pursuant to the provisions of Statement of Financial Accounting Standards (SFAS) No. 117, *Financial Statements of Not-For-Profit Organizations*, the accompanying financial statements present information according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets. As permitted by this Statement, temporarily restricted contributions received and expended in the same year are reported as unrestricted receipts rather than as temporarily restricted receipts.

The Harnett Partnership did not have any temporarily or permanently restricted net assets at June 30, 2003.

C. Basis of Accounting - The accompanying financial statements were prepared on the modified cash basis. This basis differs from accounting principles generally accepted in the United States of America primarily because it recognizes long lived assets and other costs which benefit more than one period as expended in the year purchased; it recognizes revenue when received rather than when earned; and it recognizes expenditures when paid rather than when incurred.

However, unexpended advances to contractors that revert back to the State are recognized as a reduction to expenditures and an increase to net assets. In addition, amounts withheld from employee paychecks or other amounts received in an agency capacity are recorded as funds held for others.

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

- D. Cash and Cash Equivalents** – This classification appears on the Statement of Receipts, Expenditures, and Net Assets – Modified Cash Basis and consists of petty cash and cash on deposit with a private bank account.
- E. Refunds Due From Contractors** - Refunds due from contractors represent the unexpended amount of advances to contractors at year-end that are to be refunded back to the State. As recoveries are collected, the receivable balance is reduced. Payments to the State for the recovered advances are recorded as a reduction to the State awards balance.
- F. Use of Estimates** - The financial statements include estimates and assumptions made by management for the allocation of joint costs. It is management's belief that these estimates are reasonable and fair.

NOTE 2 - DEPOSITS

All funds of the Harnett Partnership are deposited with a commercial bank and insured by the Federal Deposit Insurance Corporation (FDIC) up to \$100,000. Deposits over this amount subjects the Harnett Partnership to a concentration of credit risk. The Harnett Partnership has an Automated Investment Plan to invest excess balances over an established target amount. The investment is in the bank's government securities and is not insured by the FDIC. Consequently, the Harnett Partnership bank deposits in excess of the FDIC insured limit totaled \$17,017 at June 30, 2003.

NOTE 3 - FUNDING FROM GRANT AWARDS

Smart Start Program - The Harnett Partnership's major source of revenue and support is from the State of North Carolina based on cost-reimbursement contracts with the North Carolina Partnership for Children, Inc. (NCPC) for the Smart Start Program. A significant reduction in the level of funding from the State could have an adverse effect on the operations of the Harnett Partnership and represents a concentration of credit risk as to the generation of revenue.

Associated with these contracts, the Harnett Partnership is responsible for developing a comprehensive, collaborative, long-range plan of services to children and families for the service-delivery area. During the year, the Department of Health and Human Services (DHHS) entered into contracts with and made payments to service providers selected by the Harnett Partnership. These service provider contracts are not reflected on the accompanying

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

financial statements. However, a summary of the service provider contracts entered into by DHHS is presented on Schedule 2 accompanying the financial statements.

The Harnett Partnership was awarded and has received \$898,271 under a current year Smart Start contract with NCPC. The unexpended balance of this contract is subject to reversion to the State. The Partnership has returned \$39,288 of this contract to the State based on financial status reports submitted to NCPC subsequent to June 30, 2003.

The Partnership expects to receive continued funding through new Smart Start contracts with the State.

NOTE 4 - RELATED PARTY TRANSACTIONS

Service Provider Contracts with Board Member Organizations - The board members of the Harnett Partnership are representative of various organizations that benefit from actions taken by the Board. It is the policy of the Harnett Partnership that board members not be involved with decisions regarding organizations they represent. During the year, the Partnership entered into contracts with board member organizations for program activities as identified on Schedule 1 accompanying the financial statements. In addition, Schedule 2 identifies contracts entered into by DHHS with board member organizations for activities funded by the Partnership's Smart Start Allocation.

NOTE 5 - FUNCTIONAL EXPENDITURES

The costs of providing the various programs and activities have been summarized on a functional basis in the Statement of Receipts, Expenditures, and Net Assets – Modified Cash Basis. Also, the Statement of Functional Expenditures – Modified Cash Basis provides detail of the functional costs by their natural classification. Following are the services associated with the functional categories presented in the accompanying financial statements and the methods utilized to allocate joint cost:

A. Program Functions

Child Care and Education Quality - Used to account for service activities including quality enhancement grants for upgrades and child care substitutes.

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

Child Care and Education Accessibility and Availability - Used to account for service activities associated with increasing child care availability.

Child Care and Education Affordability - Used to account for service activities including child care subsidy and supplements for quality.

Health and Safety - Used to account for service activities associated with special needs – early intervention services.

Family Support - Used to account for service activities including family resource centers, teen parent/child programs, ongoing parenting education, community outreach.

B. Support Functions

Management and General - Expenditures that are not identifiable with a single program or fund-raising activity but are indispensable to the conduct of those activities and to an organization's existence, including expenditures for the overall direction of the organization, its general board activities, business management, general recordkeeping, budgeting, and related purposes.

Program Coordination - Expenditures that are incurred to coordinate the policies, procedures, and daily practices of service delivery. Also, costs associated with monitoring in-house and direct service provider activities.

C. Allocation of Joint Costs

Expenditures benefiting more than one purpose were allocated as follows:

Other Costs - Other costs including contracted services, occupancy cost (rent, utilities and maintenance), supplies and materials, equipment and communication costs (telephone and printing) were allocated based on utilization data.

NOTES TO THE FINANCIAL STATEMENTS (CONCLUDED)

NOTE 6 - LEASE OBLIGATIONS

Operating Lease Obligations - Future minimum lease payments under non-cancelable operating leases consist of the following at June 30, 2003:

<u>Fiscal Year</u>	<u>Operating Leases</u>
2004	\$ 11,947
2005	11,906
2006	<u>3,900</u>
Total Minimum Lease Payments	<u>\$ 27,753</u>

Rental expense for all operating leases during the year was \$11,853.

NOTE 7 - PENSION PLAN

IRC Section 403(b) Plan - Each employee of the Harnett Partnership is provided, as part of the benefit package, and additional 6% of his/her salary to be applied to the retirement plan. The Partnership has no liability for any other cost than the required percentage. All permanent employees that are at least half time can participate in a tax sheltered annuity plan created under Internal Revenue Code Section 403(b). The employee's eligible contributions, made through salary reduction agreements, are exempt from federal and State income taxes until the annuity is received or the contributions are withdrawn. These plans are exclusively for employee of universities and certain charitable and other non-profit organizations. All cost of administering and funding these plans are the responsibility of the Plan participants. The Partnership contributed \$6,366 for retirement benefits during the year.

Harnett County Partnership for Children, Inc.
Schedule of Contract and Grant Expenditures - Modified Cash Basis
For the Year Ended June 30, 2003

Schedule 1

Organization Name	Smart Start Fund		Other Funds	
	Amount Advanced	Refund Due	Amount Advanced	Refund Due
Betsy Johnson Regional Hospital	60,959			
Central Carolina Community College *	60,998		983	
E.H. Developmental Association	94,403	(7,584)		
North Carolina Cooperative Extension Services of Harnett County *	198,112	(5,049)		
The Open Door/La Puerta Abierta			14,200	
United Cerebral Palsy of North Carolina	226,785	(14,869)		
	\$ 641,257	\$ (27,502)	\$ 15,183	\$ 0

* These organizations are represented on the Partnership's Board as described in Note 4 - Service Provider Contracts with Board Member Organizations.

***Harnett County Partnership for Children, Inc.
Schedule of State Level Service Provider Contracts
For the Year Ended June 30, 2003***

Schedule 2

Organization Name	DHHS Contracts
Child Care Services Association - WAGES Program	95,305
Harnett County Department of Social Services	897,534
	\$ 992,839
* These organizations are represented on the Partnership's Board as described in Note 4 - Service Provider Contracts with Board Member Organizations.	
The information on this schedule provides a listing of service provider contracts entered into by the Department of Health and Human Services (DHHS) as described in Note 3 - Funding from Grant Awards.	

***Harnett County Partnership for Children, Inc.
Schedule of State Awards - Modified Cash Basis
For the Year Ended June 30, 2003***

Schedule 3

State Grantor/Pass-through Grantor/Program	Contract #	Receipts	Expenditures
State Awards:			
North Carolina Department of Health and Human Services			
Division of Child Development			
Pass-through from the North Carolina Partnership for Children, Inc.			
Early Childhood Initiatives Program (Prior Year)	* 1-12-5-12-001	\$ (105,630)	\$ (15)
Early Childhood Initiatives Program (Current Year)	* N/A	898,271	858,983
Multi-County Accounting and Contracting Grant (Prior Year)	N/A	(1,858)	
Multi-County Accounting and Contracting Grant (Current Year)	N/A	12,000	8,129
Total State Awards		\$ 802,783	\$ 867,097

* Programs with compliance requirements that have a direct and material effect on the financial statements.

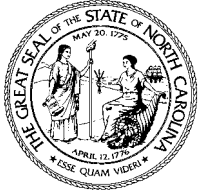
Harnett County Partnership for Children, Inc.
Schedule of Property and Equipment - Modified Cash Basis
For the Year Ended June 30, 2003 ***Schedule 4***

	Furniture and Non-Computer Equipment	\$	17,775
	Computer Equipment/Printers		15,944
	Leasehold Improvements		2,523
	Total Property and Equipment	\$	<u>36,242</u>
	Note: The information on this schedule provides a summary of property and equipment with acquisition or donated cost of \$500 or more which were held by the Partnership at year end. The valuations represent historical cost. On the modified basis of accounting, these items are expensed in the year of purchase.		

***Harnett County Partnership for Children, Inc.
Schedule of Qualifying Match (Non-GAAP)
For the Year Ended June 30, 2003***

Schedule 5

<i>Match Provided at the Partnership Level:</i>			
	Cash	\$	8,923
	In-Kind Goods and Services		13,497
			<hr/>
		\$	22,420
			<hr/>
<i>Match Provided at the Contractor Level:</i>			
	Cash	\$	279,516
	In-Kind Goods and Services		55,377
			<hr/>
		\$	334,893
			<hr/>
<p>Note: This schedule is presented in accordance with the program match requirement as provided for by North Carolina Session Law 2001-424, Section 21.72(c). The law allows for volunteer services to be valued for match purposes, a concept that deviates from generally accepted accounting principles.</p>			



Ralph Campbell, Jr.
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**INDEPENDENT AUDITOR'S REPORT
ON COMPLIANCE AND ON INTERNAL CONTROL
OVER FINANCIAL REPORTING BASED ON AN AUDIT OF
THE FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH
GOVERNMENT AUDITING STANDARDS**

Board of Directors
Harnett County Partnership for Children, Inc.
Lillington, North Carolina

We have audited the financial statements of the Harnett County Partnership for Children, Inc. (Harnett Partnership) as of and for the year ended June 30, 2003, and have issued our report thereon dated October 30, 2003. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether the Harnett Partnership's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Harnett Partnership's internal control over financial reporting in order to determine our auditing procedures for the purposes of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material

**INDEPENDENT AUDITOR'S REPORT
ON COMPLIANCE AND ON INTERNAL CONTROL
OVER FINANCIAL REPORTING BASED ON AN AUDIT OF
THE FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH
GOVERNMENT AUDITING STANDARDS (CONCLUDED)**

in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

This report is intended solely for the information and use of the management of the Partnership, the North Carolina Partnership for Children, Inc., the Governor, and the General Assembly and is not intended to be, and should not be, used by anyone other than these specified parties.



Ralph Campbell, Jr.
State Auditor

October 30, 2003

DISTRIBUTION OF AUDIT REPORT

In accordance with General Statutes 147-64.5 and 147-64.6(c)(14), copies of this report have been distributed to the public officials listed below. Additional copies are provided to other legislators, state officials, the press, and the general public upon request.

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The Honorable Richard H. Moore	State Treasurer
The Honorable Roy A. Cooper, III	Attorney General
Mr. David T. McCoy	State Budget Officer
Mr. Robert L. Powell	State Controller
Ms. Carmen Hooker Odom	Secretary, Department of Health and Human Services
Mr. Ashley Thrift	Chairman, Board of Directors North Carolina Partnership for Children, Inc.
Ms. Karen Ponder	Executive Director North Carolina Partnership for Children, Inc.

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Mr. James D. Johnson	Director, Fiscal Research Division
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December 15, 2003

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