



# **STATE OF NORTH CAROLINA**

## **FINANCIAL STATEMENT AUDIT REPORT OF MARTIN/PITT PARTNERSHIP FOR CHILDREN, INC.**

**GREENVILLE, NORTH CAROLINA**

**FOR THE YEAR ENDED JUNE 30, 2004**

**OFFICE OF THE STATE AUDITOR**

**LESLIE W. MERRITT, JR., CPA, CFP**

**STATE AUDITOR**

**FINANCIAL STATEMENT AUDIT REPORT OF  
MARTIN/PITT PARTNERSHIP FOR CHILDREN, INC.**

**GREENVILLE, NORTH CAROLINA**

**FOR THE YEAR ENDED JUNE 30, 2004**

**BOARD OF DIRECTORS**

**SANDY STEELE, BOARD CHAIRMAN**

**ADMINISTRATIVE OFFICER**

**MARTA KOESLING, EXECUTIVE DIRECTOR**



Leslie W. Merritt, Jr., CPA, CFP  
State Auditor

STATE OF NORTH CAROLINA  
**Office of the State Auditor**

2 S. Salisbury Street  
20601 Mail Service Center  
Raleigh, NC 27699-0601  
Telephone: (919) 807-7500  
Fax: (919) 807-7647  
Internet  
<http://www.ncauditor.net>

---

**AUDITOR'S TRANSMITTAL**

---

The Honorable Michael F. Easley, Governor  
The General Assembly of North Carolina  
Board of Directors, Martin/Pitt Partnership for Children, Inc.

This report presents the results of our financial statement audit of the Martin/Pitt Partnership for Children, Inc. (Martin/Pitt Partnership), for the year ended June 30, 2004. Our audit was made by authority of Article 5A of Chapter 147 of the *North Carolina General Statutes*.

The accounts and operations of the Martin/Pitt Partnership were subject to audit procedures as we considered necessary for us to report on the accompanying financial statements and supplementary information. The audit procedures were conducted in accordance with auditing standards generally accepted in the United States of America and *Government Auditing Standards* issued by the Comptroller General of the United States.

The audit of the Martin/Pitt Partnership was made in conjunction with the Early Childhood Initiatives (Smart Start) program authorized by General Statutes 143B-168.10-.16. These statutes created The North Carolina Partnership for Children, Inc., and required the implementation of local demonstration projects (local partnerships). The Martin/Pitt Partnership is one of these local partnerships. As such, the Martin/Pitt Partnership is a private nonprofit 501(c)(3) organization and is required by General Statute 143B-168.14(b) to have a financial and compliance audit conducted by the Office of the State Auditor.

The purpose of this report is to present the results of our audit on the accompanying financial statements. A summary of our reporting objectives and audit results are:

- 1. Objective** – To express an opinion on the accompanying financial statements.

**Results** – The accompanying financial statements present fairly, in all material respects, the amounts and disclosures made in accordance with the modified cash basis of accounting, a comprehensive basis of accounting other than generally accepted accounting principles.

## AUDITOR'S TRANSMITTAL (CONCLUDED)

---

2. **Objective** – To present significant deficiencies, if any, in internal control over financial reporting which could adversely affect the Martin/Pitt Partnership's ability to record, process, summarize, and report financial data in the financial statements and present instances of noncompliance or other matters, if any, with laws, regulations, contracts, or grant agreements.

**Results** - Our tests disclosed no significant deficiencies in the internal control over financial reporting and no instances of noncompliance or other matters that require disclosure herein under *Government Auditing Standards*.

*North Carolina General Statutes* require the State Auditor to make audit reports available to the public. Copies of audit reports issued by the Office of the State Auditor may be obtained through one of the options listed in the back of this report.



Leslie W. Merritt, Jr., CPA, CFP  
State Auditor

## TABLE OF CONTENTS

---

	PAGE
INDEPENDENT AUDITOR’S REPORT .....	1
FINANCIAL STATEMENTS	
EXHIBITS	
A    Statement of Receipts, Expenditures, and Net Assets – Modified Cash Basis .....	3
B    Statement of Functional Expenditures – Modified Cash Basis.....	4
Notes to the Financial Statements .....	5
SUPPLEMENTARY SCHEDULES	
1    Schedule of Contract and Grant Expenditures – Modified Cash Basis .....	13
2    Schedule of State Level Service Provider Contracts .....	14
3    Schedule of Federal and State Awards – Modified Cash Basis.....	15
4    Schedule of Property and Equipment – Modified Cash Basis .....	16
5    Schedule of Qualifying Match (Non-GAAP) .....	17
INDEPENDENT AUDITOR’S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF THE FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH <i>GOVERNMENT AUDITING STANDARDS</i> .....	19
DISTRIBUTION OF AUDIT REPORT .....	21



Leslie W. Merritt, Jr., CPA, CFP  
State Auditor

STATE OF NORTH CAROLINA  
**Office of the State Auditor**

2 S. Salisbury Street  
20601 Mail Service Center  
Raleigh, NC 27699-0601  
Telephone: (919) 807-7500  
Fax: (919) 807-7647  
Internet  
<http://www.ncauditor.net>

---

**INDEPENDENT AUDITOR'S REPORT**

---

Board of Directors  
Martin/Pitt Partnership for Children, Inc.  
Greenville, North Carolina

We have audited the accompanying Statement of Receipts, Expenditures, and Net Assets – Modified Cash Basis of the Martin/Pitt Partnership for Children, Inc. (Martin/Pitt Partnership), as of June 30, 2004, and the related Statement of Functional Expenditures – Modified Cash Basis for the year then ended. These financial statements are the responsibility of the Martin/Pitt Partnership's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatements. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As described in Note 1, the accompanying financial statements were prepared on the modified cash basis of accounting, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America.

In our opinion, the financial statements referred to above present fairly, in all material respects, the net assets of the Martin/Pitt Partnership for Children, Inc. as of June 30, 2004, and the results of its operations arising from modified cash basis transactions for the year then ended, on the basis of accounting described in Note 1.

In accordance with *Government Auditing Standards*, we have also issued our report dated May 20, 2005, on our consideration of the Martin/Pitt Partnership's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results

## INDEPENDENT AUDITOR'S REPORT (CONCLUDED)

---

of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Martin/Pitt Partnership for Children, Inc.'s basic financial statements. The information in Schedules 1, 3, 4, and 5 is presented for purposes of additional analysis and is not a required part of the basic financial statements. These Schedules have been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, are fairly stated in all material respects in relation to the basic financial statements taken as a whole. The information in Schedule 2 has not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we express no opinion on Schedule 2.



Leslie W. Merritt, Jr., CPA, CFP  
State Auditor

May 20, 2005

***Martin/Pitt Partnership for Children, Inc.***  
***Statement of Receipts, Expenditures, and Net Assets - Modified Cash Basis***  
***For the Year Ended June 30, 2004***

***Exhibit A***

	<b>Unrestricted Funds</b>		<b>Temporarily Restricted Funds</b>	<b>Total Funds</b>
	<b>Smart Start Fund</b>	<b>Other Funds</b>		
<b>Receipts:</b>				
State Awards (less refunds of \$10,766)	\$ 1,292,793	\$ 22,194	\$ 0	\$ 1,314,987
Federal Awards		72,670		72,670
Private Contributions		40,017	7,369	47,386
Sales Tax Refunds		4,762		4,762
Other Receipts		19,312		19,312
<b>Total Receipts</b>	<b>1,292,793</b>	<b>158,955</b>	<b>7,369</b>	<b>1,459,117</b>
Net Assets Released from Restrictions:				
Satisfaction of Program Restrictions		11,350	(11,350)	
	<b>1,292,793</b>	<b>170,305</b>	<b>(3,981)</b>	<b>1,459,117</b>
<b>Expenditures:</b>				
Programs:				
Child Care and Education Affordability		5,000		5,000
Child Care and Education Quality	687,135	88,117		775,252
Family Support	44,015	34,337		78,352
Health and Safety	217,022	9,386		226,408
Support:				
Management and General	213,272	22,679		235,951
Program Coordination	93,454			93,454
Program Evaluation	37,860			37,860
Other:				
Sales Tax Paid		4,669		4,669
<b>Total Expenditures</b>	<b>1,292,758</b>	<b>164,188</b>		<b>1,456,946</b>
<b>Excess of Receipts Over Expenditures</b>	<b>35</b>	<b>6,117</b>	<b>(3,981)</b>	<b>2,171</b>
<b>Net Assets at Beginning of Year</b>	<b>8,716</b>	<b>18,445</b>	<b>11,350</b>	<b>38,511</b>
<b>Net Assets at End of Year</b>	<b>\$ 8,751</b>	<b>\$ 24,562</b>	<b>\$ 7,369</b>	<b>\$ 40,682</b>
<b>Net Assets Consisted of:</b>				
Cash and Cash Equivalents	\$ 2,763	\$ 24,567	\$ 7,369	\$ 34,699
Refunds Due From Contractors	6,893			6,893
	9,656	24,567	7,369	41,592
Less: Funds Held for Others	905	5		910
	<b>\$ 8,751</b>	<b>\$ 24,562</b>	<b>\$ 7,369</b>	<b>\$ 40,682</b>

The accompanying notes to the financial statements are an integral part of this statement.



***Martin/Pitt Partnership for Children, Inc.***  
***Statement of Functional Expenditures - Modified Cash Basis***  
***For the Year Ended June 30, 2004***

***Exhibit B***

	Total	Personnel	Contracted Services	Supplies and Materials	Other Operating Expenditures	Fixed Charges and Other Expenditures	Property and Equipment Outlay	Services/ Contracts/ Grants	Participant Training Expenditures
<b>Smart Start Fund:</b>									
<b>Programs:</b>									
Child Care and Education Quality	\$ 687,135	\$ 429,717	\$ 1,217	\$ 8,396	\$ 35,842	\$ 84,301	\$ 829	\$ 126,833	\$ 0
Family Support	44,015	22,673		11,383	2,842	2,269	87	4,761	
Health and Safety	217,022							217,022	
	<u>948,172</u>	<u>452,390</u>	<u>1,217</u>	<u>19,779</u>	<u>38,684</u>	<u>86,570</u>	<u>916</u>	<u>348,616</u>	
<b>Support:</b>									
Management and General	213,272	182,773	126	2,446	7,424	20,503			
Program Coordination	93,454	69,309	1,327	12,857	3,884	5,248	829		
Program Evaluation	37,860	32,534		179	1,474	3,112	561		
	<u>344,586</u>	<u>284,616</u>	<u>1,453</u>	<u>15,482</u>	<u>12,782</u>	<u>28,863</u>	<u>1,390</u>		
<b>Total Smart Start Fund Expenditures</b>	<u>\$ 1,292,758</u>	<u>\$ 737,006</u>	<u>\$ 2,670</u>	<u>\$ 35,261</u>	<u>\$ 51,466</u>	<u>\$ 115,433</u>	<u>\$ 2,306</u>	<u>\$ 348,616</u>	<u>\$ 0</u>
<b>Other Funds:</b>									
<b>Programs:</b>									
Child Care and Education Affordability	\$ 5,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 5,000	\$ 0
Child Care and Education Quality	88,117	8,492		6,988	6,755	6,361	170	58,451	900
Family Support	34,337			8	2,981	58		31,290	
Health and Safety	9,386							9,386	
	<u>136,840</u>	<u>8,492</u>		<u>6,996</u>	<u>9,736</u>	<u>6,419</u>	<u>170</u>	<u>104,127</u>	<u>900</u>
<b>Support:</b>									
Management and General	22,679	3,760	11,565	1,119	5,602	489	144		
<b>Other:</b>									
Sales Tax Paid	4,669			4,669					
<b>Total Other Funds Expenditures</b>	<u>\$ 164,188</u>	<u>\$ 12,252</u>	<u>\$ 11,565</u>	<u>\$ 12,784</u>	<u>\$ 15,338</u>	<u>\$ 6,908</u>	<u>\$ 314</u>	<u>\$ 104,127</u>	<u>\$ 900</u>

The accompanying notes to the financial statements are an integral part of this statement.

**MARTIN/PITT PARTNERSHIP FOR CHILDREN, INC.**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**JUNE 30, 2004**

---

**NOTE 1 - SIGNIFICANT ACCOUNTING POLICIES**

- A. Organization and Purpose** - The Martin/Pitt Partnership for Children, Inc. (Martin/Pitt Partnership), is a legally separate nonprofit organization incorporated on November 5, 1997. The Martin/Pitt Partnership was established to develop and provide, through public and private means, early childhood education and developmental services for children and families. The Martin/Pitt Partnership is tax-exempt as an organization described in Section 501(c)(3) of the Internal Revenue Code.
- B. Basis of Presentation** – The accompanying financial statements present all funds for which the Martin/Pitt Partnership’s Board of Directors is responsible. Pursuant to the provisions of Statement of Financial Accounting Standards (SFAS) No. 117, *Financial Statements of Not-For-Profit Organizations*, the accompanying financial statements present information according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets. As permitted by this Statement, temporarily restricted contributions received and expended in the same year are reported as unrestricted receipts rather than as temporarily restricted receipts.

Contributions that are temporarily restricted and not expended within the year received are reported as an increase in temporarily restricted net assets. When the restriction expires (that is, when a stipulated time restriction ends or purpose restriction is accomplished), temporarily restricted net assets are reclassified to unrestricted net assets and reported in the Statement of Receipts, Expenditures, and Net Assets as net assets released from restrictions.

The Martin/Pitt Partnership did not have any permanently restricted net assets at June 30, 2004.

- C. Basis of Accounting** - The accompanying financial statements were prepared on the modified cash basis of accounting. This basis differs from accounting principles generally accepted in the United States of America primarily because it recognizes long lived assets and other costs which benefit more than one period as expended in the year purchased; it recognizes revenue when received rather than when earned; and it recognizes expenditures when paid rather than when incurred.

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

---

However, unexpended advances to contractors that revert back to the State of North Carolina are recognized as a reduction to expenditures and an increase to net assets. In addition, amounts withheld from employee paychecks or other amounts received in an agency capacity are recorded as funds held for others.

- D. Cash and Cash Equivalents** – This classification appears on the Statement of Receipts, Expenditures, and Net Assets – Modified Cash Basis and includes all demand and savings accounts and certificate of deposits or short-term investments with an original maturity of three months or less.
- E. Refunds Due From Contractors** - Refunds due from contractors represent the unexpended amount of advances to contractors at year end that are to be refunded back to the State. As recoveries are collected, the receivable balance is reduced. Payments to the State for the recovered advances are recorded as a reduction to the State awards balance.
- F. Funds Held For Others** - Funds held for others includes amounts received that are fiduciary in nature in which the Martin/Pitt Partnership acts in an agency capacity. For the year ended, the Martin/Pitt Partnership was holding amounts withheld from employee paychecks for distribution to insurance authorities.
- G. Property and Equipment** – Under the modified cash basis of accounting, purchases of property and equipment are reported as expenditures in the year occurred. However, Martin/Pitt Partnership is required by contract regulation to track and maintain property and equipment items as presented in Schedule 4 of this report. The Martin/Pitt Partnership has a policy to track purchases of property and equipment items with an individual cost of \$500 or more and an estimated useful life greater than one year. Such items are valued at their original purchase price, which may be different from their valuation as of June 30, 2004. Donated items are recorded at estimated fair market value at the date of donation.
- H. Compensated Absences** – As a result of the use of the modified cash basis of accounting, liabilities related to accrued compensated absences are not recorded in the financial statements. Expenditures related to compensated absences are recorded when paid. The amount of accrued compensated absences for accumulated, unpaid leave that would be due to employees upon termination is reported as a commitment in Note 9.
- I. Use of Estimates** - The preparation of financial statements in conformity with the modified cash basis of accounting used by the Martin/Pitt Partnership requires management to make estimates and assumptions that affect certain reported amounts and disclosures (such as allocation of joint

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

---

costs); accordingly, actual results could differ from those estimates. It is management's belief that these estimates are reasonable and fair.

### NOTE 2 - DEPOSITS

All funds of the Martin/Pitt Partnership are deposited with a commercial bank and insured by the Federal Deposit Insurance Corporation (FDIC) up to \$100,000. Deposits over this amount subjects the Martin/Pitt Partnership to a concentration of credit risk. At June 30, 2004, the Martin/Pitt Partnership's bank deposits in excess of the FDIC insured limit was \$14,427.

### NOTE 3 - FUNDING FROM GRANT AWARDS

**Smart Start Program** - The Martin/Pitt Partnership's major source of revenue and support is from the State of North Carolina based on cost-reimbursement contracts with The North Carolina Partnership for Children, Inc. (NCPC), for the Smart Start Program. A significant reduction in the level of funding from the State could have an adverse effect on the operations of the Martin/Pitt Partnership and represents a concentration of credit risk as to the generation of revenue.

Associated with these contracts, the Martin/Pitt Partnership is responsible for developing a comprehensive, collaborative, long-range plan of services to children and families for the service-delivery area. During the year, the North Carolina Department of Health and Human Services (DHHS) entered into contracts with and made payments to service providers selected by the Martin/Pitt Partnership. These service provider contracts are not reflected on the accompanying financial statements. However, a summary of the service provider contracts entered into by DHHS is presented on Schedule 2 accompanying the financial statements.

The Martin/Pitt Partnership was awarded and has received \$1,301,753 under a current year Smart Start contract with NCPC. The unexpended balance of this contract is subject to reversion to the State. The Martin/Pitt Partnership has returned \$8,751 of this contract to the State based on financial status reports submitted to NCPC subsequent to June 30, 2004.

The Martin/Pitt Partnership expects to receive continued funding through new Smart Start contracts with the State.

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

---

### NOTE 4 - RELATED PARTY TRANSACTIONS

**Service Provider Contracts with Board Member Organizations** - The board members of the Martin/Pitt Partnership are representative of various organizations that benefit from actions taken by the Board. It is the policy of the Martin/Pitt Partnership that board members not be involved with decisions regarding organizations they represent. During the year, the Martin/Pitt Partnership entered into contracts with board member organizations for program activities as identified on Schedule 1 accompanying the financial statements. In addition, Schedule 2 identifies contracts entered into by DHHS with board member organizations for activities funded by the Martin/Pitt Partnership's Smart Start Allocation.

### NOTE 5 - FUNCTIONAL EXPENDITURES

The costs of providing the various programs and activities have been summarized on a functional basis in the Statement of Receipts, Expenditures, and Net Assets – Modified Cash Basis. Also, the Statement of Functional Expenditures – Modified Cash Basis, provides detail of the functional costs by their natural classification. Following are the services associated with the functional categories presented in the accompanying financial statements and the methods utilized to allocate joint cost:

#### A. Program Functions

**Child Care and Education Affordability** - Used to account for service activities associated with child care cost supports (Division of Child Development).

**Child Care and Education Quality** - Used to account for service activities including quality enhancement grants for upgrades, child care resource and referral, professional development, or special needs – support for child care professionals.

**Family Support** - Used to account for service activities associated with ongoing parenting education.

**Health and Safety** - Used to account for service activities including child care health consultants or special needs – early intervention services/special education.

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

---

### B. Support Functions

**Management and General** - Expenditures that are not identifiable with a single program or fund-raising activity but are indispensable to the conduct of those activities and to an organization's existence, including expenditures for the overall direction of the organization, its general board activities, business management, general recordkeeping, budgeting, and related purposes.

**Program Coordination** - Expenditures that are incurred to coordinate the policies, procedures, and daily practices of service delivery. Also, costs associated with monitoring in-house and direct service provider activities.

**Program Evaluation** - Expenditures that are incurred to monitor the performance of service providers as to the delivery of services and adherence to the specific terms and conditions of the contracts.

### C. Allocation of Joint Costs

Expenditures benefiting more than one purpose were allocated as follows:

**Salaries and Benefits** – Direct allocation based on employee time reports.

**Other Costs** - Other costs including occupancy cost (rent, utilities and maintenance) and communication costs (telephone and printing) were indirectly allocated based on estimates of utilization or utilization data. The Partnership allocated a total of \$98,504 in other costs, which are summarized below by expenditure classification:

<u>Other Cost Category</u>	<u>Amount</u>
Other Operating Expenses	\$ 19,190
Fixed Charges and Other Expenses	<u>79,314</u>
Total Allocated Cost	<u><u>\$ 98,504</u></u>

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### NOTE 6 - OPERATING LEASE OBLIGATIONS

Future minimum lease payments under noncancelable operating leases consist of the following at June 30, 2004:

<u>Fiscal Year</u>	<u>Operating Leases</u>
2005	\$ 107,812
2006	97,334
2007	11,957
2008	950
Total Minimum Lease Payments	<u>\$ 218,053</u>

Rental expense for all operating leases during the year was \$112,489.

### NOTE 7 - PENSION PLAN

**A. Retirement Plans** - The Martin/Pitt Partnership has a Simplified Employee Pension plan (SEP Plan) covering all employees. Each full-time employee of the Martin/Pitt Partnership, as a condition of employment, is provided an Individual Retirement Account through an outside insurance company. The Martin/Pitt Partnership contributed 6% of gross wages for the year ended June 30, 2004. The Martin/Pitt Partnership does not own the accounts nor is liable for any other cost other than the required contribution. The Martin/Pitt Partnership contributed \$33,966 for pension benefits during the year.

**B. Deferred Compensation and Supplemental Retirement Income Plans - IRC Section 403(b) Plan** - All permanent employees who are at least half time can participate in a tax sheltered annuity plan (Plan) created under Internal Revenue Code Section 403(b). The employee's eligible contributions, made through salary reduction agreements, are exempt from federal and State income taxes until the annuity is received or the contributions are withdrawn. These Plans are exclusively for employees of universities and certain charitable and other nonprofit organizations. All costs of administering and funding these Plans are the responsibility of the Plan participants. No costs were incurred by the Martin/Pitt Partnership.

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### NOTE 8 - RISK MANAGEMENT

The Martin/Pitt Partnership is exposed to various risks of loss related to torts, theft of, damage to, or destruction of assets; errors and omissions; injuries to employees; employees' health and life; and natural disasters. The Martin/Pitt Partnership manages these various risks of loss as follows:

<u>Type of Loss</u>	<u>Method Managed</u>	<u>Risk of Loss Retained</u>
Torts, errors and omissions, health and life	Purchased commercial insurance	None
Workers Compensation – Employee injuries	Purchased commercial insurance	None
Physical property loss and natural disasters	Purchased commercial insurance	None

Management believes such coverage is sufficient to preclude any significant losses to the Martin/Pitt Partnership. Settled claims have not exceeded this insurance coverage in any of the past three fiscal years.

### NOTE 9 - COMMITMENTS AND CONTINGENCIES

**A. Compensated Absences** – As a result of the Martin/Pitt Partnership's use of the modified cash basis of accounting, accrued liabilities related to compensated absences (vacation only; sick leave does not vest) and any employer-related costs earned and unpaid, are not reflected in the financial statements. The compensated absences commitment for vacation leave at June 30, 2004, is \$8,398. No funds or reservation of net assets has been made for this commitment.

**B. Commitments on Contracts** - The Martin/Pitt Partnership had outstanding commitments of \$150,500 on cost-reimbursement contracts that had not been paid at June 30, 2004.

### NOTE 10 - RESTRICTIONS ON NET ASSETS

**A. Temporarily Restricted Net Assets** - Temporarily restricted net assets at June 30, 2004, are available for the following purposes:

<u>Purpose</u>	<u>Amount</u>
Kids Fest	\$ 1,995
Smart Steps	5,374
	<u>\$ 7,369</u>



## NOTES TO THE FINANCIAL STATEMENTS (CONCLUDED)

---

- B. Net Assets Released From Donor Restrictions** - Net assets were released from donor restrictions during the fiscal year ended June 30, 2004, by incurring expenditures satisfying the restricted purposes as follows:

Purpose	Amount
Kids Fest	\$ 10
Ready Families Project	11,340
	<u>\$ 11,350</u>

***Martin/Pitt Partnership for Children, Inc.***  
***Schedule of Contract and Grant Expenditures - Modified Cash Basis***  
***For the Year Ended June 30, 2004***

***Schedule 1***

Organization Name	Smart Start Fund		Other Funds	
	Amount Advanced	Refund Due	Amount Advanced	Refund Due
Carteret County Partnership for Children	\$ 0	\$ 0	\$ 23,603	\$ 0
Family Support Network of Eastern North Carolina, Inc.	47,437	(105)	9,386	
Lenoir/Greene County Partnership for Children			18,252	
Martin County Department of Social Services	*		5,000	
Martin/Tyrrell/Washington District Health Department	*	71,240	(2,375)	
Onslow County Partnership for Children, Inc.			16,596	
Pitt County Health Department	*	103,010	(2,114)	
Pitt County Memorial Hospital, Inc.		4,792	31,290	
United Cerebral Palsy of North Carolina, Inc.		98,578	(2,299)	
		325,057	(6,893)	
			104,127	
<b>Individuals:</b>				
QUEST Quality Enhancement Project		30,652		
	<u>\$ 355,709</u>	<u>\$ (6,893)</u>	<u>\$ 104,127</u>	<u>\$ 0</u>

\* These organizations are represented on the Partnership's Board as described in Note 4 - Service Provider Contracts with Board Member Organizations.

***Martin/Pitt Partnership for Children, Inc.***  
***Schedule of State Level Service Provider Contracts***  
***For the Year Ended June 30, 2004***

***Schedule 2***

Organization Name	DHHS Contracts
Child Care Services Association - WAGE\$	\$ 261,480
Martin County Department of Social Services	* 157,553
Pitt County Department of Social Servcies	665,692
	<u>\$ 1,084,725</u>

\* These organizations are represented on the Partnership's Board as described in Note 4 - Service Provider Contracts with Board Member Organizations.

The information on this schedule provides a listing of service provider contracts entered into by the North Carolina Department of Health and Human Services (DHHS) as described in Note 3 - Funding from Grant Awards.

***Martin/Pitt Partnership for Children, Inc.***  
***Schedule of Federal and State Awards - Modified Cash Basis***  
***For the Year Ended June 30, 2004***

***Schedule 3***

<u>Federal/State Grantor/Pass-through Grantor/Program</u>	<u>Federal CFDA Number</u>	<u>Contract #</u>	<u>Receipts</u>	<u>Expenditures</u>
<b>Federal Awards:</b>				
U.S. Department of Health and Human Services				
Pass-through from the North Carolina Department of				
Health and Human Services - Division of Child Development				
Child Care and Development Block Grant	93.575	6239	<u>\$ 72,670</u>	<u>\$ 68,510</u>
<b>State Awards:</b>				
North Carolina Department of Health and Human Services				
Division of Child Development				
Pass-through from the North Carolina Partnership for				
Children, Inc.				
Early Childhood Initiatives Program (Prior Years)		Various	(8,960)	(244)
Early Childhood Initiatives Program (Current Year)	*	N/A	1,301,753	1,293,002
Early Childhood Initiatives Program (Prior Year)		N/A	(1,806)	
Multi-County Accounting and Contracting Grant (Current Year)		N/A	24,000	23,018
<b>Total State Awards</b>			<u>1,314,987</u>	<u>1,315,776</u>
<b>Total Federal and State Awards</b>			<u><u>\$ 1,387,657</u></u>	<u><u>\$ 1,384,286</u></u>

\* Programs with compliance requirements that have a direct and material effect on the financial statements.

***Martin/Pitt Partnership for Children, Inc.***  
***Schedule of Property and Equipment - Modified Cash Basis***  
***For the Year Ended June 30, 2004***

***Schedule 4***

---

Furniture and Noncomputer Equipment	\$ 66,180
Computer Equipment/Printers	58,358
Leasehold Improvements	<u>2,400</u>
Total Property and Equipment	<u><u>\$ 126,938</u></u>

Note: The information on this schedule provides a summary of property and equipment with acquisition or donated cost of \$500 or more which were held by the Partnership at year end. The valuations represent historical cost. On the modified basis of accounting, these items are expensed in the year of purchase.

***Martin/Pitt Partnership for Children, Inc.  
Schedule of Qualifying Match (Non-GAAP)  
For the Year Ended June 30, 2004***

***Schedule 5***

***Match Provided at the Partnership Level:***

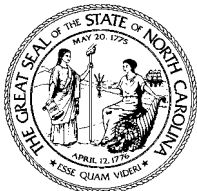
Cash	\$	56,261
In-Kind Goods and Services		<u>29,971</u>
	\$	<u><u>86,232</u></u>

***Match Provided at the Contractor Level:***

Cash	\$	170,570
In-Kind Goods and Services		<u>18,491</u>
	\$	<u><u>189,061</u></u>

Note: This schedule is presented in accordance with the program match requirement as provided for by North Carolina Session Law 2003-284, Section 10.38(c). The North Carolina Partnership for Children, Inc. and all local partnerships are required to match the total amount budgeted for the Smart Start Program in each fiscal year. The match is comprised of both cash and in-kind amounts. Only in-kind contributions that are verifiable, quantifiable, and related to the Smart Start Program can be applied to the in-kind match requirement, including volunteer services. The law allows for volunteer services to be valued for match purposes, a concept that deviates from generally accepted accounting principles. This schedule identifies those amounts allowable for this partnership in meeting the statewide match requirement.

[ This Page Left Blank Intentionally ]



Leslie W. Merritt, Jr., CPA, CFP  
State Auditor

STATE OF NORTH CAROLINA  
**Office of the State Auditor**

2 S. Salisbury Street  
20601 Mail Service Center  
Raleigh, NC 27699-0601  
Telephone: (919) 807-7500  
Fax: (919) 807-7647  
Internet  
<http://www.ncauditor.net>

**INDEPENDENT AUDITOR'S REPORT  
ON INTERNAL CONTROL OVER FINANCIAL REPORTING  
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF  
THE FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH  
GOVERNMENT AUDITING STANDARDS**

---

Board of Directors  
Martin/Pitt Partnership for Children, Inc.  
Greenville, North Carolina

We have audited the financial statements of the Martin/Pitt Partnership for Children, Inc. (Martin/Pitt Partnership), as of and for the year ended June 30, 2004, and have issued our report thereon dated May 20, 2005. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Martin/Pitt Partnership's internal control over financial reporting in order to determine our auditing procedures for the purposes of expressing our opinion on the financial statements and not to provide an opinion on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a reportable condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Martin/Pitt Partnership's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement



**INDEPENDENT AUDITOR'S REPORT  
ON INTERNAL CONTROL OVER FINANCIAL REPORTING  
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF  
THE FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH  
GOVERNMENT AUDITING STANDARDS (CONCLUDED)**

---

amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

This report is intended solely for the information and use of the audit committee, management of the Martin/Pitt Partnership, The North Carolina Partnership for Children, Inc., the Governor, and the General Assembly and is not intended to be and should not be used by anyone other than these specified parties.

*Leslie W. Merritt, Jr.*

Leslie W. Merritt, Jr., CPA, CFP  
State Auditor

May 20, 2005

## **DISTRIBUTION OF AUDIT REPORT**

---

In accordance with General Statutes 147-64.5 and 147-64.6(c)(14), copies of this report have been distributed to the public officials listed below. Additional copies are provided to other legislators, state officials, the press, and the general public upon request.

### **EXECUTIVE BRANCH**

The Honorable Michael F. Easley  
The Honorable Beverly M. Perdue  
The Honorable Richard H. Moore  
The Honorable Roy A. Cooper, III  
Mr. David T. McCoy  
Mr. Robert L. Powell  
Ms. Carmen Hooker Odom  
Mr. Ashley Thrift

Ms. Karen Ponder

Governor of North Carolina  
Lieutenant Governor of North Carolina  
State Treasurer  
Attorney General  
State Budget Officer  
State Controller  
Secretary, Department of Health and Human Services  
Chairman, Board of Directors  
The North Carolina Partnership for Children, Inc.  
Executive Director  
The North Carolina Partnership for Children, Inc.

### **LEGISLATIVE BRANCH**

Appointees to the Joint Legislative Commission on Governmental Operations

President Pro Tempore  
Senator Marc Basnight, Co-Chair  
Senator Charles W. Albertson  
Senator Thomas M. Apodaca  
Senator Daniel G. Clodfelter  
Senator Walter H. Dalton  
Senator Charlie S. Dannelly  
Senator James Forrester  
Senator Linda Garrou  
Senator Kay R. Hagan  
Senator Fletcher L. Hartsell, Jr.  
Senator David W. Hoyle  
Senator John H. Kerr, III  
Senator Ellie Kinnaird  
Senator Jeanne H. Lucas  
Senator Anthony E. Rand  
Senator R. C. Soles, Jr.  
Senator Richard Y. Stevens  
Senator A. B. Swindell, IV  
Senator Scott Thomas

Speaker of the House  
Representative James B. Black, Co-Chair  
Representative Alma S. Adams  
Representative Martha B. Alexander  
Representative Harold J. Brubaker  
Representative Lorene T. Coates  
Representative E. Nelson Cole  
Representative James W. Crawford, Jr.  
Representative William T. Culpepper, III  
Representative W. Pete Cunningham  
Representative Beverly M. Earle  
Representative Pryor A. Gibson, III  
Representative Joe Hackney  
Representative R. Phillip Haire  
Representative Dewey L. Hill  
Representative Lindsey H. Holliman  
Representative Julia C. Howard  
Representative Howard J. Hunter, Jr.  
Representative Margaret M. Jeffus  
Representative Daniel F. McComas  
Representative Charles L. McLawhorn  
Representative Henry M. Michaux, Jr.  
Representative Richard T. Morgan  
Representative Edd Nye  
Representative William C. Owens, Jr.  
Representative Deborah K. Ross  
Representative Drew P. Saunders  
Representative Wilma M. Sherrill  
Representative Joe P. Tolson  
Representative Edith D. Warren  
Representative Thomas E. Wright  
Representative Douglas Y. Yongue

### **Other Legislative Officials**

Mr. James D. Johnson

Director, Fiscal Research Division

August 5, 2005

## **ORDERING INFORMATION**

---

Copies of this report may be obtained by contacting the:

Office of the State Auditor  
State of North Carolina  
2 South Salisbury Street  
20601 Mail Service Center  
Raleigh, North Carolina 27699-0601

Internet: <http://www.ncauditor.net>

Telephone: 919/807-7500

Facsimile: 919/807-7647