

STATE OF NORTH CAROLINA

FINANCIAL STATEMENT AUDIT REPORT

THE BERTIE COUNTY PARTNERSHIP FOR CHILDREN, INC.

WINDSOR, NORTH CAROLINA

FOR THE YEAR ENDED JUNE 30, 2007

OFFICE OF THE STATE AUDITOR

LESLIE W. MERRITT, JR., CPA, CFP

STATE AUDITOR

FINANCIAL STATEMENT AUDIT REPORT

THE BERTIE COUNTY PARTNERSHIP FOR CHILDREN, INC.

WINDSOR, NORTH CAROLINA

FOR THE YEAR ENDED JUNE 30, 2007

BOARD OF DIRECTORS

THOMAS C. ASBELL, BOARD CHAIRMAN

ADMINISTRATIVE OFFICER

DR. DENAUVO M. ROBINSON, EXECUTIVE DIRECTOR

Office of the State Auditor



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AUDITOR'S TRANSMITTAL

The Honorable Michael F. Easley, Governor
The General Assembly of North Carolina
Board of Directors, The Bertie County Partnership for Children, Inc.

We have completed a financial statement and compliance audit of The Bertie County Partnership for Children, Inc. (Bertie Partnership) for the year ended June 30, 2007, and our audit results are included in this report. You will note from the independent auditor's report that we determined that the financial statements are presented fairly in all material aspects.

The audit of the Bertie Partnership was made in conjunction with the Early Childhood Initiatives (Smart Start) program authorized by General Statutes 143B-168.10-16. These statutes created The North Carolina Partnership for Children, Inc., and required the implementation of local demonstration projects (local partnerships). The Bertie Partnership is one of these local partnerships. As such, the Bertie Partnership is a private nonprofit 501(c)(3) organization and is subject to audit and review by the State Auditor under Article 5A of Chapter 147 of the General Statutes and as authorized in General Statute 143B-168.12(a)(7).

Our consideration of internal control over financial reporting and compliance and other matters based on an audit of the financial statements resulted in no audit findings.

North Carolina General Statutes require the State Auditor to make audit reports available to the public. Copies of audit reports issued by the Office of the State Auditor may be obtained through one of the options listed in the back of this report.

Leslie W. Merritt, Jr., CPA, CFP

Leslie W. Merritt, Jr.

State Auditor

TABLE OF CONTENTS

	PAGE
INDEPENDENT AUDITOR'S REPORT	1
FINANCIAL STATEMENTS	
Exhibits	
A Statement of Receipts, Expenditures, and Net Assets – Modified Cash Basis	3
B Statement of Functional Expenditures – Modified Cash Basis	4
Notes to the Financial Statements	5
SUPPLEMENTARY SCHEDULES	
1 Schedule of Contract and Grant Expenditures – Modified Cash Basis	11
2 Schedule of State Level Service Provider Contracts	12
3 Schedule of Federal and State Awards – Modified Cash Basis	13
4 Schedule of Property and Equipment – Modified Cash Basis	14
5 Schedule of Qualifying Match (Non-GAAP)	15
INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF THE FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH	
GOVERNMENT AUDITING STANDARDS	17
Ordering Information	19

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INDEPENDENT AUDITOR'S REPORT

Board of Directors The Bertie County Partnership for Children, Inc. Windsor, North Carolina

We have audited the accompanying Statement of Receipts, Expenditures, and Net Assets - Modified Cash Basis of The Bertie County Partnership for Children, Inc. (Bertie Partnership) as of June 30, 2007, and the related Statement of Functional Expenditures - Modified Cash Basis for the year then ended. These financial statements are the responsibility of the Bertie Partnership's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatements. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As described in Note 1, the accompanying financial statements were prepared on the modified cash basis of accounting, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America.

In our opinion, the financial statements referred to above present fairly, in all material respects, the net assets of the Bertie Partnership as of June 30, 2007, and the results of its operations arising from modified cash basis transactions for the year then ended, on the basis of accounting described in Note 1.

In accordance with *Government Auditing Standards*, we have also issued our report dated April 4, 2008, on our consideration of the Bertie Partnership's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that

INDEPENDENT AUDITOR'S REPORT (CONCLUDED)

testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise The Bertie Partnership's basic financial statements. The information in Schedules 1 through 5 is presented for purposes of additional analysis and is not a required part of the basic financial statements. Schedules 1, 3, 4 and 5 have been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, are fairly stated in all material respects in relation to the basic financial statements taken as a whole. The information in Schedule 2 has not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we express no opinion on Schedule 2.

Leslie W. Merritt, Jr., CPA, CFP

Leslie W. Merritt, Jr.

State Auditor

April 4, 2008

The Bertie County Partnership for Children, Inc. Statement of Receipts, Expenditures, and Net Assets - Modified Cash Basis For the Year Ended June 30, 2007

Exhibit A

	S	Other	Total			
Receipts:		Fund		Funds		Funds
State Awards (less refunds of \$913) Federal Awards Private Contributions Interest and Investment Earnings Sales Tax Refunds Other Receipts	\$	348,074	\$	11,087 6,495 364 682 1,126 1,005	\$	359,161 6,495 364 682 1,126 1,005
Total Receipts		348,074		20,759		368,833
Expenditures: Programs: Child Care and Education Quality Family Support Health and Safety		125,974 30,000 35,002		655		126,629 30,000 35,002
Support: Management and General Program Coordination Other: Sales Tax Paid		117,517 39,581		12,925 1,344		130,442 39,581 1,344
Total Expenditures		348,074		14,924		362,998
Excess of Receipts Over Expenditures Net Assets at Beginning of Year		0		5,835 (3,102)		5,835 (3,102)
Net Assets at End of Year	\$	0	\$	2,733	\$	2,733
Net Assets Consisted of: Cash and Cash Equivalents Refunds Due From Contractors	\$	3,303 798	\$	2,858	\$	6,161 798
		4,101		2,858		6,959
Less: Due to the State Funds Held for Others		4,101		125		4,101 125
	\$	0	\$	2,733	\$	2,733

The accompanying notes to the financial statements are an integral part of this statement.

The Bertie County Partnership for Children, Inc. Statement of Functional Expenditures - Modified Cash Basis For the Year Ended June 30, 2007

Exhibit B

	Total	Personnel	(Contracted Services	Supplies and Materials	Other Operating Expenditures	E	Fixed Charges and Other Expenditures	roperty and Equipment Outlay	Services/ Contracts/ Grants
Smart Start Fund:										
Programs: Child Care and Education Quality Family Support Health and Safety	\$ 125,974 30,000 35,002	\$ 75,502	\$	0	\$ 7,422	\$ 18,297	\$	9,376	\$ 77	\$ 15,300 30,000 35,002
	190,976	75,502		0	7,422	18,297		9,376	77	80,302
Support: Management and General Program Coordination	117,517 39,581	20,080 32,245		83,337	1,449	6,941 5,390		5,691 1,732	19	,
	157,098	52,325		83,337	1,663	12,331		7,423	19	0
Total Smart Start Fund Expenditures	\$ 348,074	\$ 127,827	\$	83,337	\$ 9,085	\$ 30,628	\$	16,799	\$ 96	\$ 80,302
Other Funds: Programs: Child Care and Education Quality	\$ 655	\$ 0	\$	200	\$ 259	\$ 196	\$	0	\$ 0	\$ 0
Support: Management and General	12,925			12,000		925				
Other: Sales Tax Paid	 1,344	 			 1,344	 			 	
Total Other Funds Expenditures	\$ 14,924	\$ 0	\$	12,200	\$ 1,603	\$ 1,121	\$	0	\$ 0	\$ 0

The accompanying notes to the financial statements are an integral part of this statement.

THE BERTIE COUNTY PARTNERSHIP FOR CHILDREN, INC. NOTES TO THE FINANCIAL STATEMENTS JUNE 30, 2007

NOTE 1 - SIGNIFICANT ACCOUNTING POLICIES

- A. Organization and Purpose The Bertie County Partnership for Children, Inc. (Bertie Partnership) is a legally separate nonprofit organization incorporated on April 15, 1996. The Bertie Partnership was established to develop and provide, through public and private means, early childhood education and developmental services for children and families. The Bertie Partnership is tax-exempt as an organization described in Section 501(c)(3) of the Internal Revenue Code.
- **B.** Basis of Presentation The accompanying financial statements present all funds for which the Bertie Partnership's Board of Directors is responsible. Pursuant to the provisions of Statement of Financial Accounting Standards (SFAS) No. 117, Financial Statements of Not-For-Profit Organizations, the accompanying financial statements present information according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets. As permitted by this Statement, temporarily restricted contributions received and expended in the same year are reported as unrestricted receipts rather than as temporarily restricted receipts.

The Bertie Partnership did not have any temporarily or permanently restricted net assets at June 30, 2007.

C. Basis of Accounting - The accompanying financial statements were prepared on the modified cash basis of accounting. This basis differs from accounting principles generally accepted in the United States of America primarily because it recognizes long lived assets and other costs which benefit more than one period as expended in the year purchased; it recognizes revenue when received rather than when earned; and it recognizes expenditures when paid rather than when incurred.

However, unexpended advances to contractors that revert back to the State of North Carolina are recognized as a reduction to expenditures and an increase to net assets. Amounts withheld from employee paychecks or other amounts received in an agency capacity are recorded as funds held for others. In addition, Smart Start funds advanced to the local Partnership that are unexpended and unearned at year-end are recorded as a Due to the State.

- **D.** Cash and Cash Equivalents This classification appears on the Statement of Receipts, Expenditures, and Net Assets Modified Cash Basis and includes all demand and savings accounts and certificates of deposit or short-term investments with an original maturity of three months or less.
- **E. Refunds Due From Contractors** Refunds due from contractors represent the unexpended amount of advances to contractors at year-end that are to be refunded back to the State. As recoveries are collected, the receivable balance is reduced. Payments to the State for the recovered advances are recorded as a reduction to the State awards balance.
- **F. Due to the State** The funding provided by the State of North Carolina for the Smart Start program is funded on a cost reimbursement basis. The money is earned to the extent of allowable costs incurred. Any unexpended funds as of June 30 are required to be reverted to The North Carolina Partnership for Children, Inc. to be returned to the State of North Carolina.
- **G. Funds Held For Others** Funds held for others includes amounts received that are fiduciary in nature in which the Bertie Partnership acts in an agency capacity. At year-ended, the Bertie Partnership was holding amounts withheld from employee paychecks for distribution to insurance companies.
- **H. Property and Equipment** Under the modified cash basis of accounting, purchases of property and equipment are reported as expenditures in the year purchased. However, Bertie Partnership is required by contract regulation to track and maintain property and equipment items as presented in Schedule 4 of this report. The Bertie Partnership has a policy to track purchases of property and equipment items with an individual cost of \$500 or more and an estimated useful life greater than one year. Such items are valued at their original purchase price, which may be different from their valuation as of June 30, 2007. Donated items are recorded at estimated fair market value at the date of donation.
- **I.** Compensated Absences As a result of the use of the modified cash basis of accounting, liabilities related to accrued compensated absences are not recorded in the financial statements. Expenditures related to compensated absences are recorded when paid. The amount of accrued compensated absences for accumulated, unpaid leave that would be due to employees upon termination is reported as a commitment in Note 8.
- **J. Use of Estimates** The preparation of financial statements in conformity with the modified cash basis of accounting used by the Bertie Partnership requires management to make estimates and assumptions that affect

certain reported amounts and disclosures (such as allocation of joint costs); accordingly, actual results could differ from those estimates. It is management's belief that these estimates are reasonable and fair.

NOTE 2 - DEPOSITS

All funds of the Bertie Partnership are deposited with a commercial bank and insured by the Federal Deposit Insurance Corporation (FDIC) up to \$100,000. Deposits over this amount subjects the Bertie Partnership to a concentration of credit risk.

NOTE 3 - FUNDING FROM GRANT AWARDS

Smart Start Program - The Bertie Partnership's major source of revenue and support is from the State of North Carolina based on cost-reimbursement contracts with The North Carolina Partnership for Children, Inc. (NCPC) for the Smart Start Program. A significant reduction in the level of funding from the State could have an adverse effect on the operations of the Bertie Partnership and represents a concentration of credit risk as to the generation of revenue.

Associated with these contracts, the Bertie Partnership is responsible for developing a comprehensive, collaborative, long-range plan of services to children and families for the service-delivery area. During the year, the North Carolina Department of Health and Human Services (DHHS) entered into contracts with and made payments to service providers selected by the Bertie Partnership. These service provider contracts are not reflected on the accompanying financial statements. However, a summary of the service provider contracts entered into by DHHS is presented on Schedule 2 accompanying the financial statements.

The Bertie Partnership was awarded and has received \$352,175 under a current year Smart Start contract with NCPC. The unexpended balance of this contract is subject to reversion to the State. The Bertie Partnership has returned \$4,101 of this contract to the State based on financial status reports submitted to NCPC subsequent to June 30, 2007.

NOTE 4 - RELATED PARTY TRANSACTIONS

Service Provider Contracts with Board Member Organizations - The board members of the Bertie Partnership are representative of various organizations that benefit from actions taken by the Board. It is the policy of the Bertie Partnership that board members not be involved with decisions regarding organizations they represent. During the year, the Bertie Partnership entered

into contracts with board member organizations for program activities as identified on Schedule 1 accompanying the financial statements. In addition, Schedule 2 identifies contracts entered into by DHHS with board member organizations for activities funded by the Bertie Partnership's Smart Start Allocation.

NOTE 5 - FUNCTIONAL EXPENDITURES

The costs of providing the various programs and activities have been summarized on a functional basis in the Statement of Receipts, Expenditures, and Net Assets - Modified Cash Basis. Also, the Statement of Functional Expenditures - Modified Cash Basis, provides detail of the functional costs by their natural classification. Following are the services associated with the functional categories presented in the accompanying financial statements and the methods utilized to allocate joint cost:

A. Program Functions

Child Care and Education Quality - Used to account for service activities including quality enhancement grants for upgrades and child care resource and referral.

Family Support - Used to account for service activities associated with literacy projects.

Health and Safety - Used to account for service activities including child care health consultants and health services and support.

B. Support Functions

Management and General - Expenditures that are not identifiable with a single program or fund-raising activity but are indispensable to the conduct of those activities and to an organization's existence, including expenditures for the overall direction of the organization, its general board activities, business management, general recordkeeping, budgeting, and related purposes.

Program Coordination - Expenditures that are incurred to coordinate the policies, procedures, and daily practices of service delivery. Also, costs associated with monitoring in-house and direct service provider activities.

C. Allocation of Joint Costs

Expenditures benefiting more than one purpose were allocated as follows:

Salaries and Benefits - Direct allocation based on employee time reports.

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

Other Costs - Other costs including occupancy cost (rent, utilities and maintenance), supplies and materials, and communication costs (telephone and printing) were allocated based on utilization data.

NOTE 6 - OPERATING LEASE OBLIGATIONS

Future minimum lease payments under noncancelable operating leases consist of the following at June 30, 2007:

Fiscal Year	perating Leases
2008 2009 2010	\$ 2,544 2,544 636
Total Minimum Lease Payments	\$ 5,724

Rental expense for all operating leases during the year was \$15,760.

NOTE 7 - RISK MANAGEMENT

The Bertie Partnership is exposed to various risks of loss related to torts, theft of, damage to, or destruction of assets; errors and omissions; injuries to employees; employees' health and life; and natural disasters. The Bertie Partnership manages these various risks of loss as follows:

Type of Loss	Method Managed	Risk of Loss Retained
Torts, errors and omissions, health and life	Purchased commercial insurance	None
Workers Compensation – Employee injuries	Purchased commercial insurance	None
Physical property loss and natural disasters	Purchased commercial insurance	None

Management believes such coverage is sufficient to preclude any significant losses to the Bertie Partnership. Settled claims have not exceeded this insurance coverage in any of the past three fiscal years.

NOTES TO THE FINANCIAL STATEMENTS (CONCLUDED)

NOTE 8 - COMMITMENTS AND CONTINGENCIES

Compensated Absences - As a result of the Bertie Partnership's use of the modified cash basis of accounting, accrued liabilities related to compensated absences (vacation only; sick leave does not vest) and any employer-related costs earned and unpaid, are not reflected in the financial statements. The compensated absences commitment for vacation leave at June 30, 2007, is \$752. No funds or reservation of net assets has been made for this commitment.

NOTE 9 - SUBSEQUENT EVENTS

Effective July 1, 2007, The Bertie County Partnership for Children, Inc. merged with the Albemarle Smart Start Partnership, Inc.

The Bertie County Partnership for Children, Inc. Schedule of Contract and Grant Expenditures - Modified Cash Basis For the Year Ended June 30, 2007

Schedule 1

	Smart Start Fund						Other Funds				
Organization Name	Amount Advanced				Refund Due	Amount Advanced			fund Oue		
Paid to Organizations: Albemarle Regional Health Center Bertie County Schools	*	\$	35,800 34,000	\$	(798)	\$	0	\$	0		
			69,800		(798)		0		0		
Paid to Individuals: Professional Development Bonuses Reach Up Bonuses			10,800 500				_				
			11,300		0		0		0		
		\$	81,100	\$	(798)	\$	0	\$	0		

^{*} These organizations are represented on the Partnership's Board as described in Note 4A - Service Provider Contracts with Board Member Organizations.

The Bertie County Partnership for Children, Inc. Schedule of State Level Service Provider Contracts For the Year Ended June 30, 2007

Schedule 2

Organization Name		DHHS Contracts
Bertie County Department of Social Services Child Care Services Association WAGE\$ Program	* \$	145,626
Child Care Services Association WAGE\$ Program	\$	54,600 200,226

The information on this schedule provides a listing of service provider contracts entered into by the North Carolina Department of Health and Human Services (DHHS) as described in Note 3 - Funding from Grant Awards.

^{*} These organizations are represented on the Partnership's Board as described in Note 4A - Service Provider Contracts with Board Member Organizations.

The Bertie County Partnership for Children, Inc. Schedule of Federal and State Awards - Modified Cash Basis For the Year Ended June 30, 2007

Schedule 3

Federal/State Grantor/Pass-through Grantor/Program	Federal CFDA Number	Contract #	F	Receipts	Exp	penditures_
Federal Awards: US Department of Health and Human Services Pass -through from the North Carolina Department of Health and Human Services - Division of Child Development Pass-through from the University of North Carolina at Chapel Hill Child Care Health Consultant Program (Prior Year)	93.575	5-41461	\$	6,495	\$	0
State Awards: North Carolina Department of Health and Human Services Division of Child Development Pass-through from The North Carolina Partnership for Children, Inc. Early Childhood Initiatives Program Multi-County Accounting and Contracting Grant (Prior Year) Multi-County Accounting and Contracting Grant (Current Year)		N/A N/A N/A	*	348,074 (913) 12,000		348,074 12,000
Total State Awards				359,161		360,074
Total Federal and State Awards			\$	365,656	\$	360,074

^{*} Programs with compliance requirements that have a direct and material effect on the financial statements.

The Bertie County Partnership for Children, Inc. Schedule of Property and Equipment - Modified Cash Basis For the Year Ended June 30, 2007

Schedule 4

Furniture and Noncomputer Equipment Computer Equipment/Printers	\$ 34,055 29,307
Total Property and Equipment	\$ 63,362

Note: The information on this schedule provides a summary of property and equipment with acquisition or donated cost of \$500 or more which were held by the Partnership at year end. The valuations represent historical cost. On the modified basis of accounting, these items are expensed in the year of purchase.

53,160

Match Provided at the Partnership Level:	
Cash In-Kind Goods and Services	\$ 345 8,314
III-Niiu Goods and Services	\$ 8,659
Match Provided at the Contractor Level:	
Cash	\$ 14,407
In-Kind Goods and Services	 38,753

Note: This schedule is presented in accordance with the program match requirement as provided for by North Carolina Session Law 2005-276, Section 10.64(c). The North Carolina Partnership for Children, Inc. and all local partnerships are required to match the total amount budgeted for the Smart Start Program in each fiscal year. The match is comprised of both cash and in-kind amounts. Only in-kind contributions that are verifiable, quantifiable, and related to the Smart Start Program can be applied to the in-kind match requirement, including volunteer services. The law allows for volunteer services to be valued for match purposes, a concept that deviates from generally accepted accounting principles. This schedule identifies those amounts allowable for this partnership in meeting the statewide match requirement.

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INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF THE FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Directors The Bertie County Partnership for Children, Inc. Windsor, North Carolina

We have audited the financial statements of The Bertie County Partnership for Children, Inc. (Bertie Partnership) as of and for the year ended June 30, 2007, and have issued our report thereon dated April 4, 2008. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States.

As described in Note 1, the accompanying financial statements were prepared on the modified cash basis of accounting, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Bertie Partnership's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Bertie Partnership's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Bertie Partnership's internal control over financial reporting.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the Bertie Partnership's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the Bertie Partnership's financial statements that is more than inconsequential will not be prevented or detected by the entity's internal control.

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF THE FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS (CONCLUDED)

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the Bertie Partnership's internal control.

Our consideration of the internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in the internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Bertie Partnership's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

This report is intended solely for the information and use of the management of the Bertie Partnership, the Bertie Partnership's Board of Directors, The North Carolina Partnership for Children, Inc., the Governor, and the General Assembly and is not intended to be and should not be used by anyone other than these specified parties.

Leslie W. Merritt, Jr., CPA, CFP

Leslie W. Merritt, Jr.

State Auditor

April 4, 2008

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